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**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE  
YELLOW SEA LARGE MARINE ECOSYSTEM”**

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English only

**First Meeting of the Regional Working Group  
for the Investment Component**  
*Yantai, China, 17-20 May 2005*

**Terms of Reference  
Yellow Sea LME  
INTERMINISTERIAL COORDINATING FUNCTION (IMCF)**

**Background:** The Interministerial Coordinating Function (IMCF) will provide guidance and ensure coordination of a wide range of national institutions and organizations directly responsible for the implementation of the Project at the national level. The IMCF will be facilitated by the National Project Coordinator reporting to the National Focal Point. One IMCF will exist in each country. The IMCF is basically a national function, which will coordinate with the PCU through the NPC.

**Membership:** The IMCF is not a committee, per se, but rather a function that may be carried out within a committee framework. Some countries already have strong interministerial coordination, and thus the IMCF may already be taken care of there. Some countries may need to set up ad hoc committees to carry out this coordination. In this case, committees should be comprised of all Ministries having a major stake or interest in the Project, including resource ministries, foreign ministries, economic/ finance ministries, environmental ministries, transport ministries, industrial ministries, etc. As such, the IMCF will have the above key Ministries and a full time, small secretariat (national and donor-supported) headed by the National Project Coordinator reporting to the National Focal Point,

**Tasks:**

Ensure an integrated and coordinated approach to facilitating the sectoral changes needed for the long-term rehabilitation of the YSLME;

- Identify appropriate national modalities for the implementation of various components of Project, according to national capabilities, division of national responsibilities, and other national considerations;
- Coordinate country actions across ministries;
- Develop national positions on policy issues;

- Coordinate and assure timely delivery of national contributions to and national expert participation in the Project;
- Assume responsibility for national contributions to Transboundary Diagnostic Analysis (TDA) and Strategic Action Programme (SAP), and preparation of National Yellow Sea Action Plan (NYSAP);
- Facilitate timely national and donor contributions to necessary 'baseline' activities needed to rehabilitate the YSLME;
- Assist the PCU in monitoring the tracking and timeliness of work on contracts issued by the PCU, quality control of nationally-prepared materials for the Project, and intersectoral coordination progress;
- Liaise with NFP, SMA Group and PCU through the NPC; and
- Assist with the development of Priority Investment Portfolio (PIP), by assuring broad dissemination of PIP materials, and identifying possible projects for the PIP.