



**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE
YELLOW SEA LARGE MARINE ECOSYSTEM”**

UNDP/GEF/YS/RWG-I.4/2 rev.1
Date: 20 September 2007
English only

**Fourth Meeting of the Regional Working Group
for the Investment Component**
Jeju, Republic of Korea, 16-19 October 2007

Provisional Annotated Agenda

1. OPENING OF THE MEETING

1.1 Welcome addresses

On behalf of the UNDP/GEF Yellow Sea project, the Project Manager or his representative will open the meeting, and welcome all participants. S/he will briefly introduce the objectives of the meeting.

The RWG-I Chairperson and representative of the host government will be invited to give opening and welcome addresses.

1.2 Introduction of members

At the First RWG-I Meeting, members agreed that the Chairperson of the RWG-I should also chair the RWG-I Meetings. The Chairperson will invite participants to introduce themselves, and make statements to the Meeting, if they wish (Document UNDP/GEF/YS/RWG-I.4/inf.2).

2. ORGANISATION OF THE MEETING

2.1 Documentation Available to the Meeting

The Chairperson will invite the Secretariat (Project Management Office) to introduce the meeting documents (Document UNDP/GEF/YS/RWG-I.4/inf.1), prepared by the Project Management Office (PMO). Major working documents were already sent to all members and observers well before the meeting.

2.2 Organisation of Work

The Chairperson will invite the Secretariat to introduce this agenda item, referring to Document UNDP/GEF/YS/RWG-I.4/inf.3.

3. ADOPTION OF THE MEETING AGENDA

The Chairperson will introduce the Provisional Agenda (Document UNDP/GEF/YS/RWG-I.4/1) and the Provisional Annotated Agenda (Document UNDP/GEF/YS/RWG-I.4/2).

Members will be invited to propose any amendments and additional items for consideration, and adopt the agenda.

4. EXPECTED OUTPUTS FROM THE 4TH RWG-I MEETING

The Chairperson will invite the Secretariat to introduce Document UNDP/GEF/YS/RWG-I.4/4 and explain the expected outputs from this Meeting and for the Project's next 2 years.

The project has recently embarked on preparing the Strategic Action Programme (SAP). Participants will be briefed on the progress-to-date and the remaining work to be done to finalise the SAP for government approval.

Members will be invited to note the expected outputs to be achieved by the Meeting and to propose additional outputs to fulfil the objectives of the Project and this Meeting.

5. REVIEW OF COMPLETED AND ON-GOING INVESTMENT COMPONENT ACTIVITIES

5.1 Stakeholder Involvement, Public Awareness and Participation

The Chairperson will invite the Secretariat to present the results-to-date of the public awareness activities (Document UNDP/GEF/YS/RWG-I.4/5), including the following:

- 5.1.1 Yellow Sea Partnership*;
- 5.1.2 Youth Programme*;
- 5.1.3 Local Government Training;
- 5.1.4 Regional Conference (Follow-up Meeting of Parliamentary Conference)*;
- 5.1.5 Voluntary Internship Programme*;
- 5.1.6 Internship Programme*;
- 5.1.7 Small Grants Programme; and
- 5.1.8 Co-operation with other Organisations and Projects*.

*To be continued in 2008 and onwards.

Members will be invited to review the progresses made so far, and to suggest recommendations to improve the activities to be continued in 2008 and onwards.

5.2 Data and Information Management

The Chairperson will invite China-Korea Joint Ocean Research Center to present the report on the development and progress of the regional GIS and meta databases and their relevant issues, particularly the linkage with regional databases that are relevant to the Yellow Sea marine environment (Document UNDP/GEF/YS/RWG-I.4/6).

The Secretariat will be invited to propose a plan of training workshop for data and information management (Document UNDP/GEF/YS/RWG-I.4/7).

Members will be invited to recommend suggestions for improving the operation of the project databases and the possible co-operation and co-ordination with other data centres and networks. The members will also be invited to discuss and agree on the location/host of a mirror site of the project databases. Additionally, the members will be expected to provide ideas to enhance the proposed training workshop, refining workshop objectives, target audiences, and main topics.

6. PREPARATION OF THE SAP

6.1 SAP Consultation & SAP Ad-hoc Meetings

The Chairperson will invite the Secretariat to update participants on the progress of SAP preparation (Document UNDP/GEF/YS/RWG-I.4/8). The meeting will be informed of the results of the various discussions and meetings that were held for SAP development. Major outputs of the SAP preparation meetings include:

- (i) regional targets and proposed management actions;
- (ii) guidelines on the implementation of feasibility studies;
- (iii) guidelines on the identification of demonstration activities; and
- (iv) possible members of an SAP drafting group.

The meeting will also be informed of the remaining tasks, including National Strategic Action Plans (NSAPs) preparation (Document UNDP/GEF/YS/RWG-I.4/9), to take before finalising the SAP. The Secretariat will report the outcomes of the 1st and 2nd SAP Ad-hoc Working Group meetings on the financial sustainability, if significant developments are made on this matter.

Members will be invited to provide not only their inputs for the finalisation of the SAP, particularly the feasibility studies, i.e., political and social acceptance analysis (please note that economic analysis is discussed under the subsequent agenda item), but also their suggestions for the demonstration activities and the NSAP preparation.

6.2 Environmental Valuation

The Chairperson will invite the Secretariat to present a draft guideline for the cost-benefit analysis (CBA) of management actions (Document UNDP/GEF/YS/RWG-I.4/10). The meeting will be informed of possible methods used for valuation studies and of the preliminary CBA results with mariculture as a case study. The meeting will also be informed of the results of the workshop on "Economic Valuation for Large Marine Ecosystems," which was held 29-30 July, 2007 in Cape Town, South Africa.

Members will be invited to make suggestions for improving the guideline and the case study, as well as for implementing the CBA--a part of the feasibility studies--of the proposed management actions.

6.3 Regional Governance Analysis

The Chairperson will invite representatives from the Center for International Law and Policy of Myongji University, who were contracted to implement the “Regional Governance Analysis” to present summary analyses on collected data and information; highlight major findings from the perspective of regional environmental governance; and provide basic foundation for identifying possible future interventions. Contractors are requested to prepare and present Document UNDP/GEF/YS/RWG-I.4/11.

Members will be invited to offer suggestions for improving the Regional Governance Analysis report. The members are also expected to provide instructions on how the findings and recommendations of the Analysis could be included in the SAP, and the context in which inputs should be included.

6.4 National Co-ordination and Implementation

The Chairperson will invite the Members to present the status and progress of national co-ordination (Document UNDP/GEF/YS/RWG-I.4/12), in particular in the activities of the Inter-Ministerial Co-ordinating Committee and the National Working Groups.

The Chairperson will also invite the Secretariat to report on a planned “Proposal and Report Writing Workshop for Environmental Practitioners” (22-23 October 2007 in Ansan, ROK) to strengthen national institutions (Document UNDP/GEF/YS/RWG-I.4/inf.4).

Members will be invited to recommend suggestions for enhancing the national co-ordination functions.

7. ACTIVITIES TO BE IMPLEMENTED FROM 2008 ONWARDS

7.1 Other planned activities for 2008 and onwards

7.2 Suggestions for other activities

The Chairperson will invite the Secretariat to present activities that have been agreed for implementation, but not yet initiated (Document UNDP/GEF/YS/RWG-I.4/13).

Members will be invited to review the proposed implementation plan for other activities, and to give recommendations on any outstanding issues. Members may also wish to propose additional activities that will be presented to the Regional Scientific and Technical Panel for review, and to the Project Steering Committee (PSC) for approval.

8. WORKPLAN FOR 2008

The Chairperson will invite the Secretariat to introduce Document UNDP/GEF/YS/RWG-I.4/14, the workplan of the Regional Working Group – Investment.

Members will be invited to review and revise the workplan for the Regional Working Group – Investment, for submission and approval at the 4th PSC Meeting.

9. OTHER BUSINESS

Members will be invited to raise any other issues that need to be considered by this Meeting.

10. DATE AND PLACE FOR 5TH RWG-INVESTMENT MEETING

Members will be invited to offer to host the next RWG-I Meeting, and agree on the dates and venue for the next Meeting.

11. ADOPTION OF THE MEETING REPORT

The Chairperson and Secretariat will present the draft meeting report prepared by the Secretariat (Document UNDP/GEF/YS/RWG-I.4/3).

The draft report will be discussed, amended and approved by the meeting.

12. CLOSURE OF THE MEETING

The Chairperson will call a motion to close the meeting.