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UNDP/GEF PROJECT ENTITLED "REDUCING ENVIRONMENTAL STRESS IN THE  
YELLOW SEA LARGE MARINE ECOSYSTEM"

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**Gene Pool Workshop**  
Hosted by  
**YSLME Project Management Office**  
with the assistance of  
**Biotechnology Research Institute, NFRDI**  
**West Sea Fisheries Research Institute &**  
**First Institute of Oceanography.**

14<sup>th</sup> to 15<sup>th</sup> May 2007, Busan, Republic of Korea

**PRELIMINARY INFORMATION NOTE FOR PARTICIPANTS**

**Date and Venue of the Workshop:**

The workshop will be held at the Riviera Hotel, Busan.

Address: 1380-14 Joong-Dong, Haeundae-Gu, Busan, Republic of Korea

Phone: +82-51-740-2111

Fax: +82-51-740-2100

<http://www.rivierahotel.co.kr/EN/index.html>



The workshop will start at 09.00 hours. Participants are requested to register and obtain meeting badges at the registration counter outside the meeting room between 08.30 – 09.00 hours on Monday, 14<sup>th</sup> May 2007. For this reason all non-Busan based participants are requested to arrive on the 13<sup>th</sup> May

### **Hotel Accommodation and Transportation:**

Accommodation has been reserved at the Riviera Hotel, Busan, for all non-Busan based participants for the nights of 13<sup>th</sup> to 15<sup>th</sup> May, inclusive a breakfast.

The room rates will be paid directly to the hotel by the workshop organisers. Participants are responsible for personal incidental costs, e.g. mini-bar, laundry, telephone, internet usage, and should settle these costs directly with the hotel upon check-out.

Travel arrangements are the responsibility of the individual participants and will be reimbursed at registration (see Point 1, below). The Busan airport is approximately 40 minutes from the hotel there is a KAL limousine bus that goes to the SEA CLOUD HOTEL and take a walk to the Riviera Hotel about 3 minutes. The KAL limousine bus should cost approximately 6,000 Won. A terminal fee of USD 152 will also be paid to cover the cost of travel to/from airport or train station.

Those travelling by car will be reimbursed according to a km rate of USD 0.27 per km plus toll fees, people travelling from the same point of origin are strongly encouraged to share cars.

### **Travel/entry Formalities:**

Participants who require visas to enter Korea should make sure that their passports have at least 6 months validity from the return-from-Korea date. Please submit your passport details (name, date of birth, type of passport, issue date, expiry date) to the PMO responsible who is Ms. Junghwa Kim. ([junghwa@yslme.org](mailto:junghwa@yslme.org)) The PMO will forward the information to the Korea Government for visa authorisations. You will then be informed on when to contact the Korea Embassy or Consular mission in your country by presenting the visa authorization and invitation letters.

### **Meals:**

During the meeting, participants will be responsible for their own meals.

### **Financial support (only for participants whose travel is sponsored by UNDP/GEF Yellow Sea Project)**

1. Participants whose travel and accommodation is sponsored by UNDP/GEF Yellow Sea Project will be provided with a daily subsistence allowance of USD 120, from 13<sup>th</sup> to 15<sup>th</sup> May 2007. In order to facilitate the payment of subsistence and travel allowance, eligible participants are requested **to submit the original boarding pass of all incoming flights, air ticket, transportation receipts if seeking reimbursement, and copy of the passport** to the secretariat staff, at the time of registration.
2. Any participant who is unable to stay for the duration of the meeting is requested to inform the secretariat staff as soon as possible after arrival, so that the subsistence

allowance can be adjusted accordingly.

3. You are advised to arrange (at your own expense or that of your organisation) insurance against sickness, accident, permanent or temporary disability, death and third party risk for the period of the meeting. UNDP/GEF Yellow Sea Project will not assume responsibility for any other expenditures, including the following:
  - a) All expenses in the home country incidental to travel abroad, including expenditure for visa, medical examination, inoculations and other such miscellaneous items and internal travel to and from the airport of arrival and departure in the home country;
  - b) Salary and related allowances for the participants during the period of the meeting;
  - c) Cost incurred by the participants in respect of travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the meeting;
  - d) Compensation in the event of death or disability of participants in connecting with attending the meeting;
  - e) Any loss or damage to personal property of participants while attending the meeting or losses or damages claimed by third parties as a result of any negligence on the part of the participants.

**Exchange rate:**

Exchange rate is approximately 1 US Dollar = 927 Won

<http://finance.yahoo.com/currency/convert?amt=1&from=USD&to=KRW&submit=Convert>

**Contact:**

If you have any queries, please do not hesitate to contact us:

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