



**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE
YELLOW SEA LARGE MARINE ECOSYSTEM”**

UNDP/GEF/YS/ PSC.8/2
Date: 31 August 2012
English only

**Eighth Meeting of the Project Steering Committee
For the UNDP/GEF Yellow Sea Project**
Beijing, China, 20 September 2012

Provisional Annotated Agenda

1. OPENING OF THE MEETING

1.1 Welcome addresses

The representative from the UNDP will open the meeting and welcome participants. A brief overview will be given of the project's progress since the last Project Steering Committee (PSC) meeting, and the major tasks of this meeting will be outlined.

The representative from each delegation of the participating countries will be invited to give opening addresses.

The representative from UNOPS will be invited to give opening remark.

Observers will also be invited to address the meeting.

1.2 Introduction of the members

Participants will be invited to give a self-introduction to the meeting. The provisional list of participants is provided in Document UNDP/GEF/YS/ PSC.8/inf.2.

2. ORGANISATION OF THE MEETING

2.1 Election of officers

In accordance with UN rules and procedures, members of the meeting will be invited to elect a Chairperson and a Vice Chairperson for the meeting. The Project Management Office (PMO) will serve as secretariat.

2.2 Meeting documents

The Chairperson will invite the Secretariat to introduce the documents prepared for the meeting, referring to Document UNDP/GEF/YS/ PSC.8/inf.1.

2.3 Organisation of work

The Chairperson will invite the Secretariat to introduce this agenda item, referring to Document UNDP/GEF/YS/ PSC.8/inf.3.

The meeting will be conducted in English.

3. ADOPTION OF THE MEETING AGENDA

The Chairperson will introduce the Provisional Agenda (Document UNDP/GEF/YS/ PSC.8/1) and Provisional Annotated Agenda (Document UNDP/GEF/YS/ PSC.8/2), prepared by the Secretariat.

The meeting will be invited to propose any amendments and additional items for consideration by the meeting; then, the agenda will be adopted.

4. REPORT ON PROJECT IMPLEMENTATION PROGRESS

4.1 Major Progress for Applying the Project's Next Phase

The Chairperson will invite the secretariat to introduce this agenda item by referring to the document UNDP/GEF/YS/ PSC.8/4.

The Chairperson will also invite the representative of UNDP/GEF to provide detailed information regarding the preparation and considerations of the Programme Framework Document (PDF), its submission to the GEF Secretariat, and current situation.

Detailed discussion and decision of the meeting should be made in the Agenda 6, following the report and recommendations of the Regional Experts Meeting, organised prior to the PSC meeting.

4.2 Project Activities Implementation

The Chairperson will invite the secretariat to report to the meeting the detailed information on the project activities implementation.

The meeting will be invited to consider the report made by the secretariat, and make necessary decisions on the future implementation of activities.

4.3 Financial report

The Chairperson will invite the secretariat to present the financial report since the last PSC meeting, taking into account the current status and situation of the project.

The meeting will be invited to consider and endorse the financial report.

4.4 Report on the PMO operation

The Chairperson will invite the secretariat to report on the current situation regarding the Project Management Office (PMO), including its legal status, office space, staffing situation and its day-to-day operation.

The meeting will be invited to provide guidance on the future operation of the PMO.

5. REPORTS OF THE NATIONAL PROJECT CO-ORDINATORS

The Chairperson will invite the National Project Co-ordinators (NPCs) to give reports (UNDP/GEF/YS/RSP-PSC.8/5) on the implementation of project activities at the national level.

The meeting will be invited to take note of the reports and make suggestions for improving the co-ordinating mechanisms and actions for effective implementation of project activities in the future, particularly for implementation of the NSAPs.

6. REPORT OF THE CHAIRMAN OF THE EXPERTS MEETING

The Chairperson will invite the Chairperson of the Regional Experts Meeting to present the report of the meeting organised prior to the PSC meeting, including following sub-agenda items;

- 6.1 Preparation of the Programme Framework Document (PFD)
- 6.2 Revision of the Project Identification Form (PIF)
- 6.3 Recommendations

The meeting will be invited to discuss the relevant issues as presented, and make necessary decisions as required.

7. CONSIDERATIONS OF THE ARRANGEMENTS FOR THE PROJECT'S NEXT PHASE

The Chairperson will invite representative(s) from UNDP to provide information on the possible arrangements for the project's next phase.

The meeting will be invited to discuss the relevant issues, and provide guidelines for necessary discussions and negotiations with relevant governmental agencies.

8. CO-OPERATION WITH OTHER ORGANISATIONS

The Chairperson will invite representatives from other organisations and projects to provide information on the co-operation and co-ordination of relevant activities with the project.

The meeting will be invited to provide guidelines on future co-operation following the approval of the project's next phase.

9. OTHER BUSINESS

Members will be invited to raise any other issues to be considered by this meeting.

10. ADOPTION OF THE MEETING REPORT

The Chairperson will lead the adoption of the draft meeting report prepared by the Secretariat (Document UNDP/GEF/YS/PSC.8/3).

The draft report will be discussed, amended, and adopted by the meeting.

11. CLOSURE OF THE MEETING

The Chairperson will call a motion to close the meeting.