





UNDP/GEF PROJECT ENTITLED "REDUCING ENVIRONMENTAL STRESS IN THE YELLOW SEA LARGE MARINE ECOSYSTEM"

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Project Document (ProDoc) for SAP Implementation



United Nations Development Programme

Countries: People's Republic of China, Democratic People's Republic of Korea,
Republic of Korea



PROJECT DOCUMENT¹

Project Title: Implementing the Strategic Action Programme for the Yellow Sea Large Marine Ecosystem: Restoring Ecosystem Goods and Services and Consolidation of a Long-term Regional Environmental

Governance Framework

UNDAF Outcome 1: China: Social and economic policies are developed and improved to be more scientifically based, human centred and sustainable

UNDP Strategic Plan Environment and Sustainable Development Primary Outcome:

UNDP Strategic Plan Secondary Outcome:

Expected CP Outcome(s): China: Outcome 7. Conservation and sustainable use of biodiversity is more effective: DPRK: At present there is no country programme but it is expected to become operational in the immediate future.

(Those linked to the project and extracted from the country programme document)

Expected CPAP Output (s)

Those that will result from the project and extracted from the CPAP)

Executing Entity/Implementing Partner: UNOPS

Implementing Entity/Responsible Partners:

6

Brief Description

This project builds upon a solid foundation of four years of regional cooperation for the sustainable use of the Yellow Sea Large Marine Ecosystem (YSLME) put in place by China and the Republic of Korea and supported by the Democratic People's Republic of Korea and the Yellow Sea Partnership, with catalytic support from the Global Environment Facility (GEF). A regional Transboundary Diagnostic Analysis and a regional Strategic Action Programme together with national SAPs that operationalise the implementation of the regional SAP have been approved and form the basis for achieving the project objective of establishing long-term sustainable institutional, policy, and financial arrangements for effective ecosystem-based management of the Yellow Sea (YS), namely the YSLME Commission.

The project supports the states' efforts to halt the decline in biological resources and to restore depleted fish stocks in the Yellow Sea, through the implementation of agreed actions defined in the SAP. In line with the GEF International Waters (IW) strategic priorities the major focus of GEF involvement will be to assist the countries in reaching agreement on ecosystem-based joint action to sustain marine living resources and sustainably manage the Yellow Sea Large Marine Ecosystem and to introduce institutional reforms to catalyze implementation of policies reducing over-fishing and benefiting communities. There are four components of the project: 1) Sustainable national and regional cooperation for ecosystem based management; 2) Improved Ecosystem Carrying Capacity with respect to regulating and cultural services; 4) Improved Ecosystem Carrying Capacity with respect to supporting services.

The first project component focuses on strengthening regional and national cooperation for ecosystem based management by establishing a sustainably financed Yellow Sea Commission; improving the knowledge base; and strengthening capacity for scientifically and environmentally sound decision making. The remaining 3 components focus on particular ecosystem services. Activities designed to strengthen provisioning services include reductions in the fishing fleet and making mariculture more sustainable. Regulating and cultural services will be improved through reduction in pollutant loading and marine litter; and supporting services will be enhanced through actions designed to maintain habitat areas and biodiversity.

¹ For UNDP supported GEF funded projects as this includes GEF-specific requirements

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Programme Period:	12
Atlas Award ID:	14
Project ID:	16
PIMS #	18
	20
Start date: End Date	22
Lift Date	24
Management Arrangements	26
PAC Meeting Date	<u>2</u> 8

Total resour	ces required	
Total alloca	ted resources:	
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0	In-kind	
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In-kind cont	ributions	
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Agreed by (Government):

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83		I. ACRONYMS
84	APR	Annual Project Review (UNDP)
85	CPAP	Country Programme Action Plan
86	DPRK	Democratic People's Republic of Korea
87	ESCO	
88	GEF	Global Environment Facility
89	HAB	Harmful Algal Bloom
90	IMCC	Inter-Ministry Co-ordinating Committee
91	IW	International Waters (GEF)
92	LME	Large Marine Ecosystem
93	MPA	Marine Protected Area
94	MSTP	Management Science and Technical Panel
95	NSAP	National Strategic Action Plan
96	NC	National Co-ordinator
97	NFP	National Focal Point
98	NGO	Non-Governmental Organisation
99	NPC	National Project Coordinator
100 101 102	NWG	National Working Group [NWG-F = Fisheries; NWG-M = Mariculture; NWG-H = Habitats; NWG-P = Pollution; NWG-A = Assessment; NWG-G = Sustainability (Finance and Governance)]
103	PAH	Polycyclic Aromatic Hydrocarbon
104	PIF	Project Identification Form (GEF)
105	PIR	Project Implementation Review (GEF)
106	PRC	People's Republic of China
107	POP	Persistent Organic Pollutant
108	RCU	Regional Coordinating Unit
109	ROK	Republic of Korea
110 111 112	RWG	Regional Working Group [RWG-F = Fisheries; RWG-M = Mariculture; RWG-H = Habitats; RWG-P = Pollution; RWG-A = Assessment; RWG-G = Sustainability (Finance and Governance)]
113	SAP	Strategic Action Programme
114	SBAA	Standard Basic Assistance Agreement
115	SP	Strategic Priority (of the GEF)
116	TDA	Transboundary Diagnostic Analysis
117	TOR	Terms of Reference
118	UNDAF	United Nations Development Assistance Framework
119	UNDP	United Nations Development Programme
120	WWF	World Wide Fund for Nature
121 122	YSLME	Yellow Sea Large Marine Ecosystem

1. SITUATION ANALYSIS

1.1 Context and global significance

1.1.1 Environmental context

1. In the context of the preparation of the TDA and SAP the geographic area of the Yellow Sea Large Marine Ecosystem (YSLME) was defined as the body of water bounded: to the west by the Chinese coastline south of Penglai; to the north by a line from Penglai to Dalian; to the east by the Korean Peninsula and Jeju Island and a line drawn from Jindo Island off the south coast of the Korean mainland to the Chaguido, west coast of Jeju Island; and to the south by a line running from the north bank of the mouth of the Yangtze River (Chang Jiang) to the south-western coast of Jeju Island. It covers an area of 400,000 km² and measures approximately 1,000 km by 700 km.

2. The seafloor is a post glacially inundated portion of the continental shelf with an average depth of 44m and a maximum depth of 140m: the seafloor slopes gently seawards from the Chinese coast, and more steeply from the Korean peninsular to a trough in the eastern portion of the basin that runs south to the Okinawa Trench. This trough was carved by the ancient Yellow River (Huang He) when the Yellow Sea was dry during the last glacial period. Meteorologically the region is located between the Siberian High and the subtropical Pacific Low, which results in cold-dry winters and warm-wet summers.

3. The bio-geochemistry of the sea is strongly influenced by fresh water and airborne (aeolian) material. Rivers discharge approximately 1.6 billion tonnes of sediment and 1,500 billion tonnes of freshwater into the Yellow Sea annually with a further 460 billion tonnes of water from rainfall. The huge freshwater inputs result in temperature and salinity differences that limit the water exchange between the Yellow Sea and the East China Sea, such that the flushing rate is once every seven years, the low flushing rate combined with weak water circulation makes this sea vulnerable to pollution and coastal areas highly susceptible to localized pollution discharges. The Yellow Sea is under the influence of the Asian monsoon system, and circulation is predominantly influenced by winter cooling and summer heating, freshwater discharge and arguably the inflow of warm saline waters in a branch of the Kuroshio.

4. The major water masses of the Yellow Sea are: the Yellow Sea Cold Water Mass at the bottom of the basin; the Yellow Sea Warm Current Water, which is relatively saline and flows north-west between Sokotra Rock and Jeju island into the Jeju Strait and eastern Yellow Sea; and the Yangtze River mixed water, which predominantly flows to the South, but in the summer extends north-eastwards towards Jeju Island and lowers the salinity of the water. Summer circulation consists of the southward flowing Chinese coastal current, northward flowing Yellow Sea Warm Current, and north-eastward moving water from the East China Sea resulting in a central cyclonic gyre. In the winter the cyclonic gyre is not as pronounced and a southward coastal flow is seen adjacent to the Korean Peninsular.

5. The Yellow Sea is part of the temperate shelf seas of the North temperate Indo Pacific Ocean and supports five major, highly productive, marine habitats supporting large populations of fish, birds, mammals, and invertebrates which form a substantial living marine resource base for the large human coastal population. Warm temperate water species dominate the fauna and flora accounting for more than 70% of the total biomass. Seventeen species of whales and dolphins and four species of seals are found in the Yellow and Bohai Seas and a number of the populations of the larger species such as the grey and fin whales have been severely depleted in the past. Endangered marine mammals include the black right whale, whitefin dolphin, Kurile harbour seal, spotted or largha seal, Japanese sea lion and the striped dolphin. It is estimated that at least two million shore birds use the region during their northward migration representing approximately 40% of all migratory shorebirds using the East-Asian-Australasian Flyway.

6. The fish diversity is comparatively high with 339 species being recorded from the Yellow Sea of which around 45% are warm water species, 46% are warm temperate forms and 9% are cold temperate forms. As noted below the structure of the fish communities have changed significantly over the last thirty years. Polychaete species number around 100, molluscs 171, crustaceans 107, and echinoderms 22.

- 7. Landings of the ten most important species landed in the Yellow Sea area increased rapidly from 400,000 tonnes in 1986 to 2.3 million tonnes in 2004. However, this level of exploitation is not sustainable. Over-exploitation of fish stocks mean that fish catches in the Yellow Sea which once consisted of large, long-lived, valuable demersal fish such as hairtail and small yellow croaker are now dominated by short-lived, smaller, lower trophic level and less valuable species such as anchovy and sandlance.
 - 8. The combination of the loss of wetlands, deterioration in coastal water quality and over-exploitation of resources has reduced the capacity of the Yellow Sea to sustain its provision of ecosystem services. The nutrient assimilative capacity of the Sea has been exceeded such that increased nutrient inputs are driving changes in the food chain that may result in changes to ecosystem productivity.

1.1.2 Socio-economic Context:

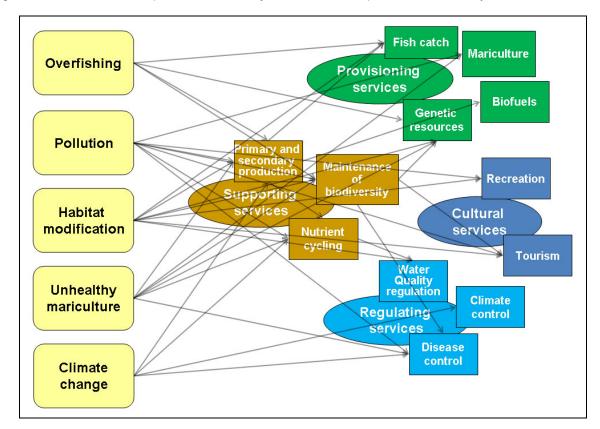
- 9. Five large coastal cities with tens of millions of inhabitants border the sea: Qingdao, Dalian and Shanghai in the People's Republic of China (PRC); Seoul/Incheon in the Republic of Korea (ROK), and Pyongyang/Nampo in the Democratic People's Republic of Korea (DPPK). This population relies on the Yellow Sea LME for many services such as: provision of capture fisheries resources (in excess of two million tonnes per year) and mariculture (6.2 million tonnes per year); the support of wildlife; provision of bathing beaches and tourism; and its capacity to absorb nutrients and other pollutants. The ability of the Yellow Sea to provide these services is defined here as "ecosystem carrying capacity".
- 10. Commercial use of the living marine resources of the Yellow Sea dates back several centuries but intensification of capture fisheries followed the introduction of the bottom trawl in the early twentieth century, resulted in rapid loss of economically important species such as the red seabream by the 1930's. The coastal communities are heavily depended on both the capture of wild fish and mariculture for their subsistence and livelihoods and the reduction of fishing capacity will need to be accompanied by changes in patterns of livelihoods and a decrease in dependence of wild caught fish. Fishing effort steadily increased post-war and increased threefold between the early 1960s and early 1980s during which time the proportion of demersal species such small and large yellow croakers, hairtail, flatfish and cod declined by more than 40% in terms of biomass.
- 11. "The employment rate in the region has shown a decrease of 30- 50% over the past decade due to overfishing and environmental degradation that affect the abundance of fish resources (CAFB 2003). This has affected the overall economic situation of coastal communities resulting in increased migration of the coastal and rural population to urban centres in a search for employment. Although some measures have been taken by the governments to protect resources, improvement is unlikely to be significant in the immediate future. Decreasing catch per unit effort (CPUE) has been widely experienced by fishing fleets in the region and the lowered catches have reduced business activities in the seafood processing industries by around 10% over the past decade (Tong cited in the GIWA regional assessment). Fish and other marine living resources form important food items for the local population and cases of infectious diseases resulting from consumption of contaminated seafood have been frequently reported. A massive infection of Hepatitis A caused by the consumption of contaminated cockles in Shanghai and the neighbouring populations in Jiangsu Province during the 1990s is a good example of the impacts of poor water quality on human health (Xin 2003, SEPA 2004)."
- 12. About 100 species including cephalopods and crustaceans are commercially harvested but most species are not abundant and only 23 species exceed 10,000 mt per annum; these species form between 40 and 60 percent of the total landings. During the 1950's and early 1960s the dominant species were the small yellow croaker, and hairtail and the mean body length of the catch exceeded 20cm. Pacific herring Chub and Spanish mackerel became dominant in the 1970s and the mean body length of the catch had declined to 12 cm. In the 1980s smaller bodied, fast growing and short lived species such as the anchovy and scaled sardine came to dominate the catch with a consequent decline in the quality of the fisheries resources. Recently even catches of anchovy have declined and been replaced by a new target species, sandlance.

- 13. In 1978 an area of 148,000 ha was used in China for mariculture and by 1997 this had expanded to 540,000 ha. The yield of flesh from bivalves in 1978 was 200,000 mt or 44% of the mariculture yield, in 1997 this had risen to 300,000 mt. Scallops, sea cucumbers and mussels dominate production in China whilst the dominant species in ROK are oysters 20% of production and mussels 6% of production but a variety of other species including abalone, short-necked clam, hard clam, ark and pen shells and hen calms are cultivated in various areas of both countries.
- 14. Seaweeds are an important crop in the Yellow Sea but some of the species such as *Pelvetia siliquosa* (deer horn seaweed) which was historically exported in large quantities from ROK to China have declined in abundance and been replaced by other species. The most important cultivated seaweed in China is the brown alga *Laminaria japonica*, introduced from Japan. This is now grown over more than 3,000 hectares with a production of 10,000 dry tonnes per year. Half of this is consumed directly and half is used in the production of alginates.
- 15. The semi-enclosed nature of the Yellow Sea (YS) and the rapid economic development of the surrounding area have resulted in an increasingly polluted and over-exploited sea. This large marine ecosystem (LME) faces major transboundary problems, including: a dramatic increase in fisheries landings that has grown from 400,000 tonnes to 2.3 million tonnes for the top ten species over the past 20 years; continued increases in the discharge of pollutants; changes to ecosystem structure and function leading to an increase in jellyfish and harmful algal blooms; and a 40% loss of coastal wetlands from reclamation and conversion projects representing a major loss of habitat for many species resulting in a significant degradation of biological diversity. On top of these immediate threats lie the potential impacts of climate change and sea level rise, in particular, changes in basin circulation and the extent of the Yellow Sea "warm pool".

1.1.3 The problem to be addressed.

- 16. The Transboundary Diagnostic Analysis (TDA) and the associated causal chain analysis provide an analysis of the root causes of the environmental issues and problems of the Yellow Sea and identify the priorities for management action. Nine transboundary environmental concerns have been identified that fall into five major problem groupings as illustrated in Figure 1. The effects of these problems are synergistic and compounded since for example fish catch is not only impacted by overfishing, but by loss of important habitats, land-based pollution impacts on water quality, and by the environmental impacts of improper mariculture activities in the coastal zone. Addressing these issues and problems therefore requires an ecosystem based approach to their management.
- 17. **Pollution and Contaminants:** The Regional Working Group (RWG) on Pollution identified inorganic nitrogen and phosphate, faecal contaminants, heavy metals, persistent organic pollutants (POPs), polycyclic aromatic hydrocarbons (PAHs) and marine litter as the major contaminants in the Yellow Sea. Inorganic nitrogen and phosphate are important nutrients that sustain phytoplankton (single celled algae) communities that form the basis of the marine food chain. However, high concentrations stimulate rapid phytoplankton growth that cannot be consumed by zooplankton at the rate at which it is produced, leading to eutrophication and harmful algal blooms (HABs). Contamination of coastal marine waters by bacteria and viruses derived from direct discharge of untreated domestic waste can result in contamination of seafood, particularly mussels, oysters and scallops, under mariculture. The resulting illnesses vary from minor stomach ailments to dysentery and typhoid. Heavy metals, although possibly important locally around industrial areas, are not considered a transboundary problem. PAHs are also likely to be a more localised issue associated with certain industrial processes although this class of compound can be mutagenic or carcinogenic. Incorporation of POPs into the food chain is, however, part of a global problem and can lead to increased health risks to humans.

Figure 1 Relationship between five major environmental problems and ecosystem services



18. **Eutrophication** The extensive and frequent over-use of chemical fertilizers and the increased discharges of partially treated industrial and domestic waste have raised the concentration of dissolved inorganic nitrogen in coastal waters of the Yellow Sea. The Yellow Sea is vulnerable to eutrophication as it is isolated from the East China Sea by a strong thermohaline front, has weak circulation internally, and the flushing time is around seven years, consequently nutrients such as nitrogen can accumulate in the system. Algal production during a eutrophic episode frequently results in depletion of the nutrients and collapse of the bloom with mass mortality of the algae that sink to the bottom. The resulting bacterial decomposition causes oxygen depletion in the bottom water causing fish kills and mass mortality of other less mobile organisms, especially in mariculture establishments. Benthic biomass appears to have decreased and the proportion of polychaetes seems to have increased, these changes are frequently associated with increasing eutrophication of the sediments. The reduced diversity of the benthic community could have significant consequences as it is an important food source for many commercially important demersal fish species.

19. Plankton Community Changes Silicate (Si) is the result of the erosion and weathering of rocks and is carried to the sea by rivers, ground water and by the wind as dust. As a result of changing freshwater flows due to irrigation and hydroelectric projects, much of the silicate is now trapped before entering the sea. The decreased silicate inputs in combination with increased nitrogen (N) concentrations have changed the nutrient ratio in the coastal waters of the Yellow Sea. This Si:N ratio is vital in sustaining the growth of diatoms that are the most important group of phytoplankton in economically productive systems, accounting for approximately 60% of primary production by biomass in the world's oceans. However, when the ratio of Si:N falls beneath a ratio of 1:1 the lack of silica prevents diatoms from forming their silica body walls and consequently flagellate species are favoured. Since 1980, the Si concentration in the Yellow Sea has been close to the ecological threshold required for diatom growth. The ratio of diatoms to dinoflagellates was reported to have decreased in recent years, possibly in

response to the increasing eutrophication and decreased ratio of Si:N as mentioned previously. A number of these flagellates produce blooms (red tides and HABs) that are either toxic to higher organisms causing for example, paralytic shellfish poisoning of human consumers, or reducing the palatability of seafood. Intense blooms can also reduce survival of fish and shellfish through gill clogging and reduced levels of dissolved oxygen. Changes in the biomass and composition of phytoplankton and zooplankton communities could have serious consequences for fisheries productivity as these groups form the basis of the marine food chain. The national reports by the YSLME project indicated increases in the biomass of phytoplankton fraction > 77 μ m, but decreases in the zooplankton > 500 μ m on the Chinese side, while on the Korean side increased biomass of zooplankton > 330 μ m was recorded.

- 20. Fishing effort exceeding Ecosystem Capacity to provide Provisioning Services: Over-exploitation is evidenced by the decrease in mean size at catch of most species over the period since 1986. In addition the composition of the catch has dramatically changed, see paragraph 11 above. In general large commercially valuable species have been replaced by smaller, lower trophic level, less valuable pelagic species. Furthermore, the mean trophic level of the main commercial species in the Yellow Sea has decreased due to dietary changes as a result of ontogenetic shifts in diet; potential temperature induced changes in availability of dietary items that may reflect climate change impacts; and over-fishing of the prey items of carnivorous fish including anchovy. Changes in species abundance as a consequence of over-fishing have consequences for the overall structure and productivity not only of the fish community but the entire aquatic food chains in the wider Yellow Sea ecosystem. The decline of the Yellow Sea fisheries directly affects the livelihoods and food security of the local people, as well as having significant broader socioeconomic impacts due to the extremely high value placed on these biological resources.
- 21. Problems of sustainability in Mariculture The production from mariculture and freshwater aquaculture from China and ROK has grown spectacularly and in 2005 these countries accounted for 44 million metric tonnes or 70% of the world's total production, with China accounting for the bulk of the growth. Mariculture accounted for approximately 14 million tonnes in 2004 of which the greatest increases were from mollusc culture. There are signs however that these increases are not sustainable, and recently the productivity per unit area has begun to fall as the area under cultivation grows. This fall in productivity may be due to the fact that only unsuitable cultivation areas now remain, or that increased proximity of farms has resulted in: increased disease transmission between farms; raised concentrations of organic wastes; and increased competition for food resources amongst cultivated organisms. These factors all increase stress and lower the growth and survival rates of the cultured organisms, thus reducing production.
- 22. **Habitat Loss and Degradation:** Habitat has been lost at a staggering rate with almost 40% of coastal wetlands being converted to other uses and all three countries have further development plans. Coastal construction has altered coastal habitats, and industrial, agricultural and domestic effluent have further degraded coastal habitats. These coastal wetlands are important habitat for shellfish resources and their culture, and many of the commercially important fish species use these areas as nursery or feeding grounds at some stage in their life cycle. Additionally many endangered bird species depend on these wetlands as feeding and breeding grounds on their migration routes. Moreover these wetlands perform important biogeochemical functions such as sediment retention, carbon sequestration, nutrient cycling, prevention of saltwater intrusion and coastline stabilization.
- 23. **Jellyfish Blooms:** The joint cruises conducted under the UNDP/GEF first phase project and other studies reported that, the abundance of jellyfish has increased in recent years leading to clogging of fishing nets and increased likelihood of bathers being stung, and the recent regional fishery stock assessment cruises provide similar evidence of an increase in jellyfish abundance. Recently it has been suggested that the increase in marine litter and construction of concrete structures such as jetties and wharfs has increased the habitat available to the asexual reproductive stage of these jellyfish. In addition, the reduction of plankton-eating fish stocks brought about by over-fishing, combined with the change from predominantly diatoms to dinoflagellates, has increased the food available to support the growth of jellyfish blooms. There appears to be a growing consensus that pollution, acidification of the sea and changing phytoplankton communities is leading to increased jellyfish densities in many regions. Not only

do these higher jellyfish densities impact the tourists and fishermen in the Yellow Sea, they also directly impact fish stocks through feeding on the fish larvae and reducing the availability of zooplankton which is an important food source for larval fish. The increases in jellyfish have wider transboundary implications as a consequence of movements of jellyfish out of the Yellow Sea to neighbouring seas.

24. Potential Climate Change-related Impacts: Air temperatures over the Korean Peninsular have increased at a rate of 0.23°C/decade since the 1960's. Although annual variation in sea surface temperatures appear to be connected with other major climate/ocean systems (e.g. El Nino/Southern Oscillation and the Aleutian Low), mean sea surface temperatures have increased 0.38 - 0.94°C/decade in the Yellow Sea. This warming trend appears to have been accelerating in recent decades and there has been a northward movement of isothermals during the period. Most of the major commercial fish species over-winter in the bottom cold water mass located in the central southern portion of the Yellow Sea. Shrinkage of this cold water mass due to climate change could have serious consequences for these stocks and already some cold-water species, such as Pacific cod and herring, are no longer found in commercial numbers due to either over-fishing or warming of the cold water mass or a combination of both. The increase in carbon dioxide emissions due to anthropogenic activities could cause acidification of seawater and a decrease of 0.1 pH units, representing a 30% increase the H⁺ ion concentration has already been observed. Links between jellyfish density and acidification have been reported. Potentially the impacts of climate change could result in the mistiming of the arrival and breeding season of migratory birds with respect to food availability as evidenced in other seas. In addition, climate driven changes in sea level could have significant impacts on the food available to wading birds by reducing the area of tidally exposed mudflats.

1.2 Threats, and root causes

- 25. Land reclamation and changes to alternative use pose the strongest threats to coastal habitats as most coasts bordering the Yellow Sea consist of depositional shorelines except for some rocky coasts in Liaoning and Shandong Provinces in China and Jeju Do, and Chollanam Do in ROK. Between 1950 and 1985 one third (2.94 million ha) of tidal flats in the People's Republic of China were reclaimed for other uses while between 1988 and 1998 810 km² or 25% of the total area of tidal flats in ROK were reclaimed. Plans already exist to reclaim around 800,000 hectares of mud-flats over the next 10 years in China whilst comparable data are not available for ROK or the DPRK. Reclamation is driven by demand for additional land for urban expansion, port and oil refinery development, and agriculture.
- 26. Habitat degradation is also caused by severe pollution with more than 100 million tones of domestic sewage and around 530 million tones of industrial wastewater being discharged into the near shore areas of the Yellow Sea annually. The eastern Yellow Sea is seriously polluted and subject to persistent red tides, whilst the zooplankton community has been affected showing declines in copepods and arrow worms. Mass mortalities of the hard clam have occurred in the western regions of ROK coincident with high densities of pathogenic bacteria, parasitic cercaria and high concentrations of pesticides. Such events have caused serious losses in the aquaculture industry.
- 27. Habitat conversion and intensification of uses is occurring along much of the landward fringe of the Yellow Sea and includes intensification of drainage with consequent loss of wetlands, intensification of grazing and increased removal of timber products, and increased construction of shrimp and mariculture ponds. The underlying causes for these changes are the increased demands for seafood which reflect both the growth in coastal populations and the increased *per capita* demand for seafood resulting from lifestyle changes and increased coastal tourism.
- 28. A total of around 122 species of plants and animals were found to be vulnerable due to changes in habitat and suitability of migratory habitats, marine pollution, over-exploitation of the living marine resources, and changes in water circulation and surface temperatures. Underlying the causes are the increase in human population numbers and activities in the coastal zone, limitations to waste treatment facilities, excessive numbers of fishing boats, and construction and port enlargement. In part, these causes reflect an inadequate valuation of the ecosystem services during development planning, a lack of

public awareness of the values of natural systems, weak legal instruments and inadequate enforcement of laws and regulations. Supporting and regulating services are most frequently undervalued whilst ecosystem provisioning services are frequently exploited for short-term economic gain leading to over-exploitation and further loss of ecosystem services.

- 29. It has been estimated that more than 223 species or plants and animals had been introduced to ROK by 1996 of which a number of barnacles have become naturalized. Of 30 seashore areas surveyed 27 had at least one introduced marine organism present and *Balanus amphitrite* and *Ciona intestinalis* were found in 21 and 19 areas respectively. Whilst a number of species have been introduced deliberately for mariculture, or for stabilizing coastal dune areas a number appear to have been introduced accidentally and possibly via ballast water discharge.
- 30. The data on fisheries in the Yellow Sea suggest that the harvest is excessive far above the level of sustainable harvest. This has resulted in decreased individual size in target species, reduced population numbers and hence both harvest and reduced mature breeding fish in the population. It is recognized that the primary cause of the over-exploitation is an excessive number of fishing vessels and it has been agreed that there is a need to reduce the size of the fishing fleet by 25-30% by 2020 to address this particular problem. Also contributing to the decline in fisheries resources is a traditional, narrow management approach to fisheries that focuses on particular resources without considering the interconnection between these target fish and the food web and ecosystem on which they depend, i.e. an ecosystem based management approach is lacking.
- 31. To respond to these problems, a "Transboundary Diagnostic Analysis" (2005), and a regional "Strategic Action Programme (SAP)" (2008), have been successfully produced through the UNDP/GEF Yellow Sea Large Marine Ecosystem (YSLME) project and "National Strategic Action Plans" (2009) are under finalization in the Republic of Korea and China. These countries recognized that scientific knowledge needs to be translated into policy, legal and management actions for the entire region and not restricted to each nation, as environmental problems are not limited by geographic boundaries. The SAP identifies 11 tangible regional targets aimed at maintaining the ecosystem's capacity to provide the four ecosystem services (provisioning, regulating, cultural and supporting) to the region and beyond. It provides adaptive ecosystem-based management actions to reach these targets. Governmental Officers from DPRK have expressed their understanding of the procedure and outcomes of TDA and SAP development through a workshop specially designed for the country and an official letter has been received supporting the TDA and SAP outcomes.
- 32. A significant barrier to addressing these problems in a concerted regional approach is the present absence of a regional governance mechanism. A YSLME Commission will be established during the implementation of the project to play a key role in oversight of joint actions to address the transboundary issues. It will ensure the regional targets are met through the implementation of the "on-the-ground" management actions that are documented in the SAP. The Commission will, by the end of the project, become self-sufficient and sustainable through establishment of appropriate financial mechanisms, capacity building and capacity building workshops, stakeholder participation, and public awareness activities. It is expected that the global environmental benefits of the proposed project would include: restoration of globally important fish stocks by reducing up to 30 % of the current fishing effort; increased uptake of sustainable mariculture techniques in an industry responsible for 1/3 of global production; improved management of globally significant habitats for migratory birds and mammals; decreased eutrophication through reduction in nutrient discharges by 10% every 5 years; and thus, an overall restoration of ecosystem carrying capacity. Moreover, the project's unique approach to formulating a SAP based on ecosystem services serves as an inception point for introducing ecosystem based management approaches at the national level.

1.3 Long-term solution and barriers to achieving the solution

33. The root causes, or indirect drivers of the environmental problems of the Yellow Sea stem from the increasing demand for environmental goods and services which has already exceeded the natural

capacity of the system to supply. That is, the Ecosystem Carrying Capacity has been exceeded not merely in terms of direct exploitation but also in terms of services such as the capacity of the system to absorb contaminants which has been exceeded resulting in algal and jellyfish blooms and other problems outlined above. The Strategic Action Programme notes that Ecosystem Carrying Capacity may be defined in terms of: provisioning services (e.g. wild and cultured seafood), regulating services (e.g. regulation of climate change and water quality), cultural services (e.g. tourism), and supporting services (e.g. nutrient cycling & primary production).

34. The long-term goal of the YSLME SAP is to preserve the Ecosystem carrying capacity (ECC) of the Yellow Sea in order to continue to provide ecosystem services. Consequently the effective long-term solution to the environmental problems of the Yellow Sea is to implement effectively the regional SAP in such a manner that all targets are met and environmental quality and productivity are restored.

35. Traditionally, management actions target problems however, this traditional approach is of limited effectiveness as environmental problems are not normally the result of a single cause. Declining fish landings are not simply the result of over-fishing, but are also the result of pollution, over supply of nutrients into coastal waters and loss of habitat used by fish for spawning and feeding. The sectorial approach to management cannot adequately address all the underlying causes. Based on this past experience, the ecosystem-based approach, advocated by the YSLME SAP, targets multiple ecosystem services holistically to sustain the ECC of the Yellow Sea.

36. The immediate causes of problems such as over-fishing may be found in over-capitalization of the industry such that too many boats are seeking to catch an ever declining stock of fish. The increased demand for seafood stems from the coastal population itself, and increasing numbers of tourist visitors together with external demand both within China and in neighbouring East Asian Countries. This growing demand has not only resulted in overharvesting of wild stock but also in increased mariculture production from areas of inter-tidal and sub-tidal habitats being converted to mariculture facilities.

37. Long-term solutions to these problems involve a substantial reduction in the size of the current fishing fleet, with the concurrent provision of alternative livelihoods for displaced fishermen; improved aquaculture production in terms of both quantity and quality, whilst at the same time a reduction in the environmental impacts of mariculture operations; better production systems that reduce contaminant output, more efficient and effective means of controlling pollutants at source and preventing their entering the marine environment.

38. The solutions for each individual set of problems cannot be addressed in isolation one from the other but must be tackled in a coherent and co-ordinated manner that reflects the realities of the Yellow Sea Large Marine Ecosystem in terms of the ecosystem services provided by the system and the demands placed upon it by human populations and activities.

39. The situation is further complicated by the involvement of three separate countries in the use of the Yellow Sea and its resources. The current development actions of each country independently impact upon the health of the Yellow Sea Ecosystem and just as there is a need to co-ordinate actions between sectors at the national level, there is a need to co-ordinate the actions of all three countries in terms of their use of the Yellow Sea Ecosystem and its associated resources. The long-term solution to the problems of regional co-ordination requires the establishment of an appropriate regional entity having the political and financial support of all three countries that can serve as a forum for the development of appropriate sustainable management plans and having the power and authority to oversee the implementation and execution of such plans.

1.4 Stakeholder and baseline analysis

1.4.1 Stakeholder analysis

- 40. The central governments of the three participating countries are the most important stakeholders since both the project and the actions to date seek to establish and strengthen the regional governance regime with respect to the Yellow Sea. The role of each of the central governments of the participating countries has been important in the past in promoting regional approaches, although the Democratic People's Republic of Korea (DPRK) has not fully participated in the regional efforts to date.
- 41. Below the central government in each country are the Provincial and Municipal Governments that have jurisdiction over various aspects of coastal land and water use and planning and for licensing and enforcing local regulations and standards. These government entities are significant stakeholders with the power and authority to control and regulate the actions of both public and private sector enterprises operating in the coastal zone.
- 42. The coastal communities are stakeholders that derive benefit both directly and indirectly from the various uses of the coastal ecosystems including for agriculture, mariculture, the operation of tourism businesses, and subsistence. At the same time these communities are impacted by ecosystem changes occurring as a result of both their own actions and those of others. For example small scale tourist businesses, or mariculture operations that depend on the quality of the marine environment can be adversely impacted by red tides and harmful algal blooms that causes mass mortality of marine organisms and human health problems. During the initial UNDP/GEF Project the Rongcheng Fisheries Association and a number of commercial mariculture companies in Sanggou Bay, in China and the Fisheries Co-operative of ROK have been involved in workshops, publicity campaigns, protection of seagrass beds and the conduct of SAP demonstration activities.
- 43. Several international organisations have participated in the past in aspects of regional governance. UNDP has actively participated in the regional governance mechanisms while UNEP has been involved through the Regional Seas Programme and NOWPAP and the IMO through the operation of the various phases of PEMSEA.
- 44. The scientific and academic communities have participated at both the regional and national levels in conducting aspects of the regional analyses that have been undertaken during the first phase of the project and in providing scientific and technical advice to the political decision makers represented on the Project Steering Committee. It is anticipated that these institutions and individuals will continue to provide such functions in the implementation of the next phase of the Yellow Sea project and in providing advice to the Yellow Sea Large Marine Ecosystem Commission when it is established.
- 45. Other stakeholders including parliamentary organisations, international NGOs such as WWF and local ones together with private sector groups such as mariculture associations have participated in the regional governance less actively than other stakeholder groups to date. In the ROK, NGOs such as Birds Korea; Citizens Institute for Environmental Studies, the Eco-horizon Institute, Korea Marine Rescue Center, Shihwa Lake Saver, and the PGA Wetlands Ecology Institute, and In China the Global Village of Beijing, have all undertaken activities during the first phase under the small grants programme. Incorporation of stakeholders into the various decision-making systems related to marine resource management, coastal zone management, pollution management and other aspects of SAP implementation is encouraged. At the national level co-ordination is also desirable between scientists, managers, fishermen, farmers, and government officers.
- 46. Securing the participation of all the coastal countries and relevant stakeholders in the regional governance whilst necessary will be an enormous task and capacity building of some stakeholder groups particularly local NGOs and governments will be required before they are in a position to fully participate in the regional governance and management decision making. It is anticipated that involvement of both the NGO community and Private sector enterprises will build on the successes of the first phase and the

range of organisations will be expanded to include industries, small and medium sized enterprises and tourism operators.

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47. In order to enhance overall effectiveness of SAP implementation, strengthening partnership with existing regional co-operative institutions, is necessary including, but not limited to, bilateral co-operation mechanisms such as the Joint Committee on Environmental Co-operation, the Joint Fisheries Commission, China-Korea Joint Ocean Research Center; and further strengthening the current Yellow Sea Partnership.

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48. This project marks the second stage of GEF financial support to the Yellow Sea. It also marks a change in focus and a change in the stakeholder mix of the project itself. By focusing on the problem of depleted fisheries and conservation of biodiversity, this project places more emphasis on sustainable development and as such the fisheries sector itself is important. Add to this the fact that regional governance is critical to this project and the most important stakeholder groups are the Ministries responsible for: Foreign Affairs, Maritime Affairs, the Environment/Natural Resources, and fisheries in each country.

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List of major government stakeholder institutions.

People's Republic of China Ministry of Foreign Affairs Ministry of Finance State Oceanic Administration Ministry of Environment Protection Ministry of Communication Ministry of Agriculture Provincial and Municipal Governments **Democratic People's Republic of Korea** National Co-ordinating Committee for the Environment State Hydrometeorological Administration Republic of Korea Ministry of Foreign Affairs and Trade Ministry of Land, Transport and Maritime Affairs Ministry of Food, Agriculture, Forestry and Fisheries Ministry of Environment Ministry of Unification

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1.4.2 Baseline analysis

49. There is a marked declining trend in extent, and status, of the coastal ecosystems of the Yellow Sea. This trend line is disturbingly downward as described in earlier sections, including both significant losses of area and degradation of coastal habitats and ecosystem functions. In a baseline scenario this trend would likely continue either declining, or bottoming out, with little to no improvement in the near to medium term.

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50. The lack of experience and knowledge, and other capacity constraints with respect to ecosystem-based management will prevent the Yellow Sea coastal states from developing a basic understanding of key ecological relationships such as the link between changes in nutrient ratios and harmful algal blooms, and applying this understanding to practical resource management decision making. Capacity constraints will hamper the region's ability to develop effective management decision support tools that would enable regional and national institutions to better link resource management with conservation objectives in the context of an ecosystem-based management framework. Capacity constraints may also inhibit improved regional collaboration and hence the effectiveness of management actions across the Yellow Sea Large Marine Ecosystem.

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- 51. Under a business as usual (or baseline) scenario, individual countries will continue with their regular monitoring programs of various environmental and ecological parameters but this will be done in the absence of an agreement on regional standards and protocols for monitoring of Yellow Sea ecosystem health. This means that the data from each country, because it is collected in different ways and at different times, will be difficult to compare and contrast, hampering use of the data in regional management and policy making and preventing the development of a basin wide picture of ecosystem
- 52. The decline in habitat status and biodiversity are closely linked through food chains and feeding patterns and a disturbance in the phytoplankton and zooplankton communities caused by changes in nutrient ratios may impact species at higher trophic levels, through changes in the frequency of red tides and harmful algal blooms, eutrophication and mass mortalities of benthic organisms under a baseline scenario.
- 53. Declining trends in individual size of catch, in catch per unit effort and in total landings are well recognized by all parties as an indication that the current harvest is beyond sustainable levels and without action to reduce the catch effort it is likely that these resources will continue to decline both in quantity and quality over the foreseeable future. Whilst the levels of harvest are viewed as the primary cause of the decline observed over the last three decades it is clear that loss of coastal habitats that are significant nursery and spawning grounds has contributed to declines in fish recruitment whilst increased pollution has resulted in declining water quality and changed availability of larval fish food sources.
- 54. Decline in individual size of catch reflects both declines in size of individuals within each target species and declines consequent upon changes in the target species themselves such that the economic values of the catch have declined significantly over the last two decades. Without concrete and coordinated action these trends will continue unchecked
- 55. Under the baseline scenario, the Yellow Sea states would continue to apply past management practices rooted in assumptions that people can control natural systems and consistently achieve maximum sustainable yields through practices such as release of significant numbers of hatchlings and fingerlings without attempt to ascertain the ecological effectiveness of such actions. In a baseline situation, too little attention will be paid by managers to questions such as how to increase the reproductive success of target fish species through ecologically-based approaches that improve the quality of the environment in terms of conserving nursery and spawning habitats and reducing pollution.

2. STRATEGY

2.1 Project Rationale and Policy Conformity

- This project fits and complements the GEF portfolio of International Waters projects since the project builds upon an impressive country-driven regional Strategic Action Programme developed and agreed with GEF support. This will enable the project to generate many useful lessons and to serve as a mature model in this respect to other transboundary initiatives in GEF's worldwide portfolio. Secondly, the project is designed to learn from other IW initiatives such as the Benguela Current, the Rio de la Plata, and the Black Sea, of benefit to this project and contribute to the strengthening of the overall GEF-IW:LEARN portfolio, through participation in IW:LEARN activities.
- The YSLME SAP proposes the use of an innovative "ecosystem-based management approach" as advocated in the Millennium Development Goals in order to manage the complicated relationships between the environmental stresses and the resulting problems. This ecosystem-based approach uses scientific knowledge to guide appropriate management actions that preserve the ecosystem functions of the YSLME and its Ecosystem Carrying Capacity (ECC) i.e. its capacity to provide ecosystem services that are vital to the welfare of communities surrounding the Yellow Sea.

- 58. This project is consistent with GEF's International Waters strategy, in that it represents a project to implement the Strategic Action Programme developed and agreed with GEF assistance and based on a detailed Transboundary Diagnostic Analysis. The GEF funding will: enable regionally co-ordinated implementation of the SAP; facilitate the establishment of the YSLME Commission; facilitate participation of the DPRK; and foster the removal of sectorial barriers to integrated management of ecosystem carrying capacity.
 - 59. Within the GEF-5 International Waters Strategy Objective 2: Catalyse multi-state cooperation to rebuild marine fisheries and reduce pollution of coasts and LMEs while considering climatic variability and change,, the project will address the need for: bilateral and multi-lateral programmes of action to enhance fish stocks; institutions for joint ecosystem based and adaptive management; encourage the implementation of the FAO Code of Conduct for Responsible Fisheries; and, engage the fishing and mariculture industries in sustainable management solutions that provide profit to these stakeholders, while not negatively impacting the Yellow Sea Ecosystem.
 - 60. This project also addresses the GEF International Waters Strategic Priority (IW-SP2) through measures to reduce nutrient loads, in fulfilment of the articles in pollution-related conventions; through translating monitoring results into policies; and providing mechanisms to exchange data among agencies and across borders. IW-SP2 is closely linked to protection of critical habitats through improving and/or establishing management plans and marine protected areas. Regular monitoring of the impacts of pollutants on habitats, surrounding areas, and assessment of affected stakeholders will be covered and the project will utilize ecosystem-based approaches and adaptive management schemes to manage these transboundary water problems. The potential impacts of and adaptation to, climate change will be embedded in the management actions directed towards ecosystem carrying capacity as the central theme of the project.
 - 61. The project will also deliver additional outcomes such as: enhanced public awareness; strengthened stakeholder capacity to carry out actions; and institutional sustainability that ensures the SAP and the YSLME Commission will be self-sufficient in the long-term. Involvement of all coastal countries in the YS, will contribute to regional environment management, as well as regional peace and stability.
 - 62. The Yellow Sea represents a marine environmental resource shared among three countries hence GEF involvement is critical in overcoming the geopolitical complexities and potential conflict among resource users in the Yellow Sea. The full participation of DPRK in this project will ensure the engagement of all the Yellow Sea coastal states in the management of their shared transboundary resources and in helping to resolve the environmental issues and problems. The costs of introducing effective skill levels with regard to ecosystem based management in the DPRK in order to ensure full participation of DPRK in regional conservation efforts is therefore considered to be almost entirely incremental. Benefits resulting from the inclusion of a new partner will accrue in terms of expanded regional and international marine conservation and management efforts in the East Asian Seas region.
 - 63. The current sectorial management of the marine environment in the countries bordering the Yellow Sea prevents implementation of co-ordinated, integrated and ecosystem-based management as defined in the SAP. GEF assistance in the institutional, policy and management reforms will move the process from the business-as-usual approach to integrated management across sectors. Managing to improve ecosystem carrying capacity will be a novel process for the region to engage in, and there is an urgent need to move the region's perception of marine environmental management in this direction. As a result of the SAP implementation, the capacity of individual agencies to play a pivotal role in facilitating more holistic management will be improved. Use of GEF resources together with national financial commitments will also facilitate the sharing of experiences and lessons-learned on national and regional scales, ultimately aimed at increasing the replication potential for the project's impacts. Implementation of YSLME SAP will assist implementation of the "Sustainable Development Strategies for the Seas of the East Asia (SDS-SEA)" at the sub-regional level. This will provide valuable benefits to strengthen regional infrastructure established under GEF's efforts.

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2.2 Country ownership: country eligibility and country drivenness

- 64. China and ROK have endorsed the SAP for the Yellow Sea developed during the implementation of the UNDP/GEF first phase project as follows: China (19 Nov. 2009), ROK (28 Nov. 08), and China and ROK have developed and approved National Strategic Action Plans to implement the SAP at the national level. These NSAPs are consistent and congruent with the National Biodiversity Strategic Action Programs of China and ROK. An official letter was received from the State Hydrometeorological Administration of DPRK (8 Dec. 08) in support of the TDA and SAP prepared for the Yellow Sea following a detailed introduction of these topics at a training workshop organised during the first phase of the project.,
- 65. This project is fully consistent with the UNDP Country Programme Document (CPD) for China contributing to UNDAF Outcome 1, namely that: social and economic policies are developed and improved to be more scientifically based, human centred and sustainable and UNDP Programme Outcome 7. Conservation and sustainable use of biodiversity is more effective.
- 66. UNDP has recently resumed operation of the country office in DPRK and a country programme will be prepared in the immediate future. It is also anticipated that the CPD will be available by the time of submission of the PIF to the GEF.
- 67. The Republic of Korea is no longer eligible for UNDP Country assistance, nevertheless the actions and activities programmed in the regional Strategic Action Programme will be financed through the governments recurrent budget within the national institutional framework.

2.3 Design principles and strategic considerations

- 68. As noted above a critical element of any long-term solution to the environmental problems of the Yellow Sea lies in the creation of a sustainable management mechanism at the regional level supported by cross-sectorial management actions at the national level. This project aims to establish an intergovernmental YSLME Commission that is sustainably funded in the long term and possesses sufficient authority and credibility to direct the management of the Yellow Sea Large Marine Ecosystem and its resources with a view to restoring the Ecosystem Carrying Capacity of the system.
- 69. Critical to the achievement of the long term development and environmental goals is the development of a strong capacity for ecosystem based management of the Yellow Sea and its associated resources and a substantial proportion of the project's activities are directed towards achieving this capacity.

2.4 Project Objective, Outcomes and Outputs/activities

- Objective: To foster long-term sustainable institutional, policy, and financial arrangements for effective ecosystem-based management of the Yellow Sea (YS) in accordance with the YSLME Strategic Action Programme.
- COMPONENT 1. SUSTAINABLE REGIONAL AND NATIONAL CO-OPERATION FOR ECOSYSTEM BASED MANAGEMENT, BASED ON: STRENGTHENED INSTITUTIONAL STRUCTURES; IMPROVED KNOWLEDGE BASE; AND STRENGTHENED CAPACITY FOR DECISION MAKING
- OUTCOME 1.1 REGIONAL GOVERNANCE STRUCTURE, THE YSLME COMMISSION ESTABLISHED AND FUNCTIONAL BASED ON: STRENGTHENED PARTNERSHIPS & REGIONAL CO-ORDINATION; WIDER STAKEHOLDER PARTICIPATION AND ENHANCED PUBLIC AWARENESS
- Output 1.1 Activities will include the drafting and acceptance by all participating countries of: an agreement to establish the YSLME Commission and associated bodies, including the Management Science and Technical Panel (MSTP) and Regional Working Groups (RWGs) at the regional level, and Inter-Ministry Co-ordination Committees (IMCC) and National Working Groups (NWGs) at the National

Level and adopt their Terms of Reference (TOR), membership and rules of procedure for the conduct of meetings. It is anticipated that once established the Commission Council will meet annually and will serve as the supreme body responsible for joint policy development, and future implementation of the SAP. During the drafting of the future commission structure and terms of reference SAP implementation. including the operation of this project will be managed through a YSLME SAP Implementation Facility (see section 4 below). During the implementation of the project the MSTP will meet annually and the RWGs will meet as required to execute their responsibilities as defined by the Project Board. The reports of all meetings will be made publicly available through the Yellow Sea Large Marine Ecosystem website. which will also serve as a repository for regional environmental data and information and will be interactive allowing partners to up-load data and information as appropriate. The Project Board will be serviced by a professional Project Management Office with responsibility for: preparing annual summaries of costs and draft budgets for the subsequent year; advising on the cost effectiveness of the operation of the project, the subsidiary bodies and its Project Management Office; providing technical assistance and advice to the National Project Coordinators as required. It is anticipated that at least 15 regional and bilateral agreements will be finalised with agencies and organisations having interest in the environment of the Yellow Sea and active engagement in SAP implementation.

OUTCOME 1.2 SUSTAINABLE FINANCING AGREED; AT LEAST 150% INCREASE IN GOVERNMENT FINANCING FOR REGIONAL COLLABORATION ON ECOSYSTEM-BASED MANAGEMENT.

Output 1.2 Activities designed to secure this outcome and associated outputs include annual reviews of project costs and expenditures; biennial reviews of SAP implementation costs; biennial reviews of the ecological effectiveness of management actions; incorporation of economic valuation into future planning of resource use. It is anticipated that during the implementation of the project the YSLME SAP Implementation Facility will agree upon future financing that will ensure sustainability of the governance structures and actions beyond the life of the project.

OUTCOME 1.3 IMPROVED INTER-SECTORAL CO-ORDINATION AND COLLABORATION AT THE NATIONAL LEVEL

Output 1.3 Activities will involve supporting and strengthening the functioning of the IMCCs in each country; improving national co-ordination through establishment of a national co-ordination office; finalisation and implementation of the National SAPs; assembly of data and information; monitoring and reporting; wider stakeholder participation at all levels fostered through annual workshops and active engagement of NGOs and private sector in execution of activities. Considerable inputs will be required in the case of DPRK in order to assist that country in building capacity to implement ecosystem-based management in line with China and ROK which have already commenced this task during the first phase project.

OUTCOME 1.4 ENHANCED LEGAL INSTRUMENTS

Output 1.4 Develop Regional Guidelines for: incorporating the FAO Code of Conduct for Responsible Fisheries into management strategies in the region; matters not covered by UNCLOS, CBD and RAMSAR; assist in harmonising national legislation with regionally agreed standards; develop a YSLME Legal clearing house as part of the project website.

COMPONENT 2. IMPROVED ECOSYSTEM CARRYING CAPACITY WITH RESPECT TO PROVISIONING SERVICES

OUTCOME 2.1 DEPLETED MARINE LIVING RESOURCES RECOVERING

Output 2.1 Activities will include reduction in the number of fishing vessels through buy-back of around 10% of the current fleet over four years and tighter control of fishing boat construction and licensing; assessment of possible alternative livelihoods and technical training for displaced fishermen; introduction of small loan scheme and tax free incentives for alternative livelihoods; improved management based on sound science; seasonal and area closure as appropriate; improvement in gear selectivity and fish behaviour studies; improved monitoring and assessment of stock fluctuations including joint regional stock assessments:

OUTCOME 2.2 ENHANCEMENT OF FISH STOCKS THROUGH RE-STOCKING AND HABITAT IMPROVEMENT

Output 2.2 Increased numbers of healthy and genetically diverse fry of selected commercial stocks will be produced and released to boost natural reproduction; the effectiveness of this programme will be carefully monitored; artificial reefs will be constructed and deployed to provide refuges for important demersal fish species and to discourage trawling in certain areas; degraded seagrass and macroalgal habitats will be restored through replanting and improved water quality to provide nursery and spawning areas for commercially threatened species.

OUTCOME 2.3 ENHANCED MARICULTURE PRODUCTION, SUSTAINABILITY, AND QUALITY

Output 2.3 Based on experiences and outcomes of the demonstration activities conducted in the first phase project, environmentally friendly mariculture methods and technology will be further developed and their use promoted as widely as possible. These involve a change to polyculture from monoculture and arrangement of the production system such that wastes from one unit serve as inputs to production in adjacent units.

OUTCOME 2.4 REDUCTION AND CONTROL OF POLLUTANT DISCHARGE FROM MARICULTURE OPERATIONS

Output 2.4 Regional guidelines for the reduction of pollution from mariculture operations will be developed and agreed following which each country will prepare a national management plan for the implementation of more sustainable mariculture operations and "best mariculture practices" will be documented and widely distributed amongst mariculture operators.

COMPONENT 3. IMPROVED ECOSYSTEM CARRYING CAPACITY WITH RESPECT TO REGULATING AND CULTURAL SERVICES

OUTCOME 3.1 ECOSYSTEM HEALTH WILL BE IMPROVED THROUGH A REDUCTION IN POLLTANT DISCHARGES E.G. 10% REDUCTION IN NUTRIENT DISHARGES FROM POINT SOURCES EVERY FIVE YEARS.

Output 3.1 Activities will be implemented that involve intensive monitoring at a regional level based on agreed protocols that build on existing activities at the national level and are in conformity with an agreed strategy to control contaminants and share data and information regionally. This will involve the development of economic instruments to reduce pollution; improve the regional contingency plans for oil spills; improved development of storm water treatment systems; adoption of waste reduction technologies; A basin wide strategy to identify and quantify the importance of individual sources and sinks of contaminants will be developed that will include consideration of loadings in hot spots and critical habitats.

OUTCOME 3.2 NEW AND INNOVATIVE TECHNIQUES FOR POLLUTION REDUCTION APPLIED.

Output 3.2. Activities will include the development of demonstration sites involving artificial wetland construction for control of nutrients, evaluation of their effectiveness and promotion of the use elsewhere if appropriate. Reviews of new technologies for treating nutrients in wastewater will be evaluated and the information made available to appropriate government agencies and institutions through the project website.

OUTCOME 3.3 STRENGTHENED LEGAL AND REGULATORY PROCESSES TO CONTROL POLLUTION

Output 3.3 Ultimately it is anticipated that the legislation governing sub-standard waters will be strengthened and improved. This will involve review of the standards and levels recommended in current international agreements and evaluation of their suitability for adoption in the participating countries. Stakeholder workshops will be convened in each country to publicise the outcomes and recommendations of this review.

OUTCOME 3.4 MARINE LITTER CONTROLLED AT SELECTED LOCATIONS

Output 3.4 A regional review of the current policies and regulations regarding solid waste disposal will be undertaken together with a review of current technologies for reducing production of such wastes including recycling opportunities. A regional baseline survey of marine litter will be undertaken and a simple monitoring scheme developed for regional application. At selected locations the project will work with local authorities to improve public awareness of the problems of marine litter, and develop campaigns for beach clean-up utilising NGOs and community groups.

COMPONENT 4 IMPROVED ECOSYSTEM CARRYING CAPACITY WITH RESPECT TO SUPPORTING SERVICES.

Outcome 4.1 Maintenance of current areas of habitats; monitoring and mitigation of the impacts of reclamation.

Output 4.1 To secure this outcome it will be necessary to: establish and implement a regional conservation plan for biodiversity including explicit targets for habitat and species conservation; develop regional guidelines for coastal habitat management; control and minimize new coastal reclamation; improve the mitigation of reclamation impacts on adjacent habitats; promote public awareness of the benefits of biodiversity conservation; and institute mechanisms for early stakeholder consultations regarding development and management plans.

OUTCOME 4.2 MPA NETWORK STRENGTHENED IN THE YELLOW SEA

Output 4.2 The current MPAs in the Yellow Sea are insufficient to conserve the rich biodiversity of this LME and it will be necessary to analyse the linkages, biological, environmental and human, between the existing sites in order to identify gaps in the system. New MPAs will be developed to ensure the establishment of a regionally representative network. Effectiveness of the MPA networks will be evaluated by assessing the maintenance and change of biodiversity in MPAs. MPA managers, NGOs and community groups will be networked through the project and via exchanges and visits between sites. Stakeholder capacity will be strengthened through the convening of regional and national workshops on sustainable use of MPAs.

Outcome 4.3 Wider participation in SAP implementation fostered through capacity building and public awareness

Output 4.3 The project will sponsor a network of NGOs to work together in building public awareness of environmental issues and problems in the Yellow Sea. Other activities will include: establishment of a biodiversity small grant fund; sponsoring of public awareness programmes at national demonstration sites; regional training on ecotourism at MPAs and other locations; assessment of the trend in introduced species; exchange of information and experiences.

OUTCOME 4.4 ADAPTIVE MANAGEMENT MAINSTREAMED TO ENHANCE THE RESILIENCE OF THE YSLME AND REDUCE THE VULNERABILITY OF COASTAL COMMUNITIES TO CLIMATE CHANGE IMPACTS ON ECOSYSTEM PROCESSES AND OTHER THREATS IDENTIFIED IN THE TDA AND SAP

Output 4.4 A key activity will be the establishment of a comprehensive regional monitoring system that will provide data and information regarding trends and changes in environmental conditions over both the short and long-term. Assessment of the scale and magnitude of observed and future changes and associated risks, will involve modelling and the development of scenarios that can be used in management decision making. The initial foci will centre on nutrients and changes in nutrient ratios, frequency and magnitude of algal and jellyfish blooms; changes in sea surface temperature and basin circulation, extent and condition of coastal habitats and the RWGs will play an important role in establishing the monitoring system, developing and applying models and scenario development.

2.5 Key indicators, risks and assumptions

Risk	Risk Type	Risk Mitigation Measures
A critical external risk lies in the position of DPRK vis-à-vis resolutions of the UN that may make if difficult for DPRK to actively participate in this project	Political	This risk is beyond the project capability to address. UNDP will reestablish a country office and programme in DPRK in 2010.
Potential conflicts between the participating countries could occur over project resources and the use and management of the shared resources of the Yellow Sea LME.	Political	This risk is considered medium-low, as ROK and China have had experience in conflict resolution through negotiations such as the successful implementation of co-operative cruises of the YSLME project. With the countries' signatures agreeing to co-operate in the SAP and a Commission overseeing SAP implementation, any conflicts should be resolved at a high policy level with regional co-operation.
Lack of governance reforms might prevent implementation of management actions and impede the objective of sustaining ecosystem carrying capacity.	Operational	This is considered a low risk. Governance analyses have been carried out in Project Phase I and governance-related management actions are recommended in the SAP to ensure effective implementation of governance reforms. Governance reforms will support long-term sustainability of the Commission and the entire ecosystem-based management process.
Environmental variability and climate change could alter ecosystem functions and reduce ecosystem services.	Environment	This is considered low risk. An SAP demonstration activity has already been carried out to evaluate the impacts of climate variability and change on the YS, and its full implementation is scheduled under the proposed project. The Commission will guide adaptive management to meet such global changes.
Lack of long-term institutional sustainability may inhibit the long-term benefits of the SAP to the region.	Strategic	This is a common risk in GEF projects which the establishment of a sustainably financed Commission seeks to solve by the end of the project. Due to the varying levels of capacity and economic development among the participating countries this risk is considered medium-low. The Commission will guide aspects such as financing mechanisms, stakeholder participation, and capacity building programs to ensure that the technical and institutional benefits from the SAP continue beyond the project's life span.

2.6 Financial modality

 70. This is a GEF grant financed project for which UNDP is the Implementing Agency and UNOPS the GEF Executing Agency. Financial management of the GEF grant is the responsibility of UNOPS that will disburse funds to the national partner agencies, monitor expenditures and maintain fiscal oversight of all expenditures. Activities in ROK will be financed through the national budget and funds will be managed in accordance with the ROK financial rules and regulations.

2.7 Cost-effectiveness

71. It is difficult to see how this project could be made more cost-effective since many of the proposed activities have been piloted during the first phase project and the validity of the approaches verified. The proposed actions and the management framework have been proposed on the basis of previous experience in the Yellow Sea region and on the basis of documented experiences and lessons learned from previous GEF projects, in particular the Benguela Current LME, and the South China Sea projects. Management costs are in line with the GEF cap of 10% and a considerable in-kind contribution from the countries augments this management overhead at the national level. Costs associated with the management and dispersal of country co-financing are assumed by the countries and institutions concerned.

2.8 Sustainability

72. <u>Strategic sustainability</u> has already been greatly enhanced with the approval of the Yellow Sea SAP, which effectively demonstrates that the countries are committed to long range environmental objectives and are willing to begin the process of SAP implementation. Linkages between the SAP and each country's NSAP will form a crucial element of the Project's sustainability strategy. Furthermore the implementation of the NSAPs can be seen as an indicator of real commitment by the participating countries.

73. A more lasting indicator of sustainability will be Yellow Sea countries commitment to financing a long-term YSLME Commission signs that this will be achieved can already be seen in the expressed willingness of China and ROK to provide bridging finance for the operation of the PMO following completion of the first phase project and commencement of the SAP Implementation Project.

74. <u>Institutional Sustainability:</u> The preliminary investments in developing the SAP and TDA, were not designed as planning processes that would be sustained beyond the life of the project, nevertheless the Inter-Ministry Co-ordination Committee established under the first phase project in China and ROK will be maintained and strengthened during the second phase project in order that these might play a seminal role in the functioning of the YSLME Commission once established. The proposed regional and national bodies that will form part of the YSLME SAP Implementation Facility represent a continuation of bodies and functions tried and tested during the phase 1 project. It is anticipated that once the YSLME Commission is legally established these bodies will continue to exist.

75. <u>Financial Sustainability</u>: The main indicator of financial sustainability will be the extent to which the countries themselves undertake the financing of the YSLME Commission as the body responsible for future implementation of SAP activities. The present project seeks to engage the countries in a dialogue that will result in agreement on future financing of SAP implementation once the project is completed. Ample evidence exists to demonstrate the willingness of China and ROK to make substantial financial inputs to addressing the environmental problems of the Yellow Sea as evidence by the extent of cofinancing approved by each of these countries to this project.

76 <u>Social Sustainability:</u> Broader involvement of stakeholders in as many aspects of the Project as possible is an important factor of overall project success. The Project will especially promote broad stakeholder involvement in the preparation of legislative changes as this sector will have the most widespread and long lasting impact on residents of the Yellow Sea.

2.9 Replicability

77. The proposed project has the potential to provide lessons that can be adapted to other regions of the world, particularly those aiming to adopt ecosystem-based management approaches to bioresources conservation and management of Large Marine Ecosystems. The project will document the lessons in a form that facilitates their replication, and will actively participate in GEF and other activities that seek to promote replication and sharing of experiences, such as IW:LEARN and the Biennial GEF IW Conferences. In addition it is anticipated that the lessons and experiences from successful interventions undertaken in this project will be promoted through the PEMSEA and SDS-SEA frameworks.

3. PROJECT RESULTS FRAMEWORK:

The draft activities list completed in March 2009 will need to be adjusted to fit the requirements of this table. The revised activities listing is attached as Annex # to this draft

This project will contribute to achieving the following Country Programme Outcome as defined in CPAP or CPD: China: Outcome 7. Conservation and sustainable use of biodiversity is more effective. DPRK: To be completed after re-opening of UNDP Office in the country.

Country Programme Outcome Indicators: Strengthened co-ordination mechanism set up among national and international partners for effective management of biodiversity for mainstreaming biodiversity into planning and investment processes; biodiversity conservation in protected areas; biodiversity conservation in production landscapes.

Primary applicable Key Environment and Sustainable Development Key Result Area (same as that on the cover page, circle one): 1. Mainstreaming environment and energy OR

2. Catalyzing environmental finance OR 3. Promote climate change adaptation OR 4. Expanding access to environmental and energy services for the poor.

Applicable GEF Strategic Objective and Program: International Waters Strategic Priority 1; and Strategic Priority 2

Applicable GEF Expected Outcomes:

- 1 Sustainable regional and national co-operation for ecosystem based management, based on strengthened institutional structures and improved knowledge for decision making
 - 1.1 Regional Governance structure, the YSLME Commission established and functional based on: strengthened partnerships & regional co-ordination; wider stakeholder participation and enhanced public awareness.
 - 1.2 Sustainable financing for regional collaboration on ecosystem-based management secured, based on cost efficient and ecologically effective actions
 - 1.3 Improved inter-sectoral co-ordination and collaboration at the national level, based on: more effective IMCCs; wider stakeholder participation; improved environmental awareness; enhanced capacity to implement ecosystem-based management.
 - 1.4 . Enhanced legal instruments to comply with regional & global treaties/guidelines

2. Improved Ecosystem Carrying Capacity with respect to provisioning services

- 2.1 Depleted Fish stocks recovering
- 2.2 Enhanced stocks through restocking and habitat improvement
- 2.3 Enhanced mariculture production, sustainability, and quality
- 2.4 Reduction and control of pollutant discharge from mariculture operations
- 3 Improved Ecosystem Carrying Capacity with respect to regulating and cultural services
 - 3.1 Ecosystem health improved through reductions in pollutant discharge e.g. 10% reduction in N per 5 years 3.2 New and innovative techniques for pollution reduction applied
 - 3.3 Strengthened legal and regulatory process to control pollution
 - 3.4 Marine litter controlled at selected locations
- 4 Improved Ecosystem Carrying Capacity with respect to supporting services
 - 4.1 Biological diversity conserved; current areas of habitats maintained; reclamation impacts monitored and mitigated
 - 4.2 MPA networks strengthened in the Yellow Sea
 - 4.3 Wider participation in SAP implementation fostered through capacity building and public awareness
 - 4.4 Adaptive management mainstreamed to meet the potential challenges of: climate change impacts on ecosystem processes and other threats identified in the TDA and SAP

	Indicator	Baseline	Targets End of Project	Source of verification	Risks and Assumptions
Project Objective ² To foster long-term sustainable institutional, policy, and financial arrangements for effective ecosystem-based management of the Yellow Sea (YS) in accordance with the YSLME Strategic Action Programme.	YSLME Commission established and functioning with sustainable financing to implement the SAP	Ad hoc regional co- ordination and weak cross sectoral management at the national level	Functioning YSLME Commission; Terms of Reference for the YSLME Commission approved by all participating country Governments	Meeting reports; Government approvals issued by the competent national authorities	External risks stem from the geopol situation and may result in one or n countries either not participating or participating only partially
Outcome 1 ³ Sustainable regional and national co-operation for ecosystem based management, based on strengthened institutional structures and improved knowledge for decision making	YSLME Commission and subsidiary bodies functioning at regional level; enhanced cross sectorial co-ordination at the national level	Weak or no regional co- ordination; weak cross sectoral management at the national level; insufficient funding for regional actions and collaboration;	Regional and bilateral partnerships established; wider stakeholder participation; enhanced public awareness: Sustainable financing (150% of present contributions) Cost efficient and ecologically effective actions	Signed Partnership agreements; Active stakeholder participation in regional and national implementation of the SAP and NSAPs Letters of commitment Published annual reviews of costs and biennial reviews of the effects of management actions Reports of IMMC and NWG	Potential partners unwilling to make formal commitments, this is of low probability Stakeholders unwilling to participat unlikely Governments unwilling to actively engage the NGO community – poss
			Improved inter-sectoral co-ordination and collaboration at the national level Improved compliance with regional and International agreements	meetings Regional Guidelines for implementing the FAO Code of Conduct Domestic legislation amended to meet international standards	Government Ministries/departments unwilling to share development and management plans, unlikely given thistory of collaboration established during the phase 1 project.
Outcome 2 (equivalent to activity in ATLAS) Improved Ecosystem Carrying Capacity with respect to provisioning services Number of fishing boats removed from the fleet Depleted Fish stocks recovering Stocks enhanced through restocking and		Actions to reduce fishing boat nos remain unco-ordinated Some recovery depending upon national actions	Fishing boat numbers substantially reduced in line with the 2020 target of 30% reduction Measurable improvement in standing stock and catch per unit effort Future management decisions on	Government reports of boats decommissioned Joint and national resource survey cruise data; catch records Published reports of evaluations by the RWG-F	Government policy changes, making buyback a low priority. This is unlik arise in China and ROK Difficulties in negotiating the cruise causes delay or cancellation low probability due to past success in the

Objective (Atlas output) monitored quarterly ERBM and annually in APR/PIR
 All outcomes monitored annually in the APR/PIR. It is highly recommended not to have more than 4 outcomes.

	habitat improvement	Effectiveness of restocking and habitat	restocking based on effectiveness	Reviews of production data published by the RWG-M	organisation
	Enhanced mariculture production, sustainability and quality Reduction and control of pollutant discharge from mariculture operations	protection not evaluated Quality and quantity/unit area decline Little reduction in impacts of mariculture,	Mariculture production per unit area increased, with less contamination of products Reduced nutrient and other discharges from mariculture installations	Reviews of discharge data published by the RWG-M	Mariculture enterprises unwilling to adopt polyculture in place of monoculture, this is considered of lo probability
Outcome 3 (equivalent to activity in ATLAS) Improved	Reductions in pollutant discharges e.g. 10% reduction in N per 5	Discharge reductions do not meet the regional target	Reductions in key contaminants of 10%	Monitoring reports and data published on the project website	Possible risk of non-compliance by polluting enterprises, considered a moderate risk in China
Ecosystem Carrying Capacity with respect to regulating and cultural services	years New and innovative techniques for pollution reduction applied	Some innovation may be undertaken nationally but without regional co-ordination or dissemination of	Demonstration of use of artificial wetlands in pollution control successful, and adopted by other coastal municipalities and local government units.	Published reports on effectiveness of artificial wetlands in reducing nutrients	New techniques not widely adopted considered a moderate risk if publicithe outcomes of the demonstration sinadequate
	Strengthened legal and regulatory process to control pollution	results Little change likely from the present situation	Improved legislation governing substandard waters Regional Guidelines on control of	Approved legislation Published guidelines Data and information contained in	
	Marine litter controlled at selected locations	Due to a lack of appreciation of the problem little action	marine litter based on those of NOWPAP produced and adopted for use in the Yellow Sea	RWG-P reports available via the project website	
		will occur	Quantities of marine litter at selected beach locations significantly reduced		
Outcome 4 (equivalent to activity in ATLAS) Improved Ecosystem Carrying	maintenance of current areas of habitats; monitoring and mitigation of	Highly likely that coastal habitats will continue to be reclaimed unchecked	Where possible new reclamation projects stopped or impacts mitigated	Reports of the meetings of the RWG-H. Biennial state of the environment reviews	Provincial and Local Governments continue to encourage land reclamate. This is considered a moderately high
Capacity with respect to supporting services	reclamation impacts MPA networks strengthened in the Yellow Sea	Unlikely to occur since this requires regional co-ordination	Existing MPAs networked and gaps identified leading to identification of priority sites for future MPA establishment.	Published GAP analysis for MPA network Numbers of stakeholder groups represented in meetings or	Provincial and local governments man not agree to the establishment of new MPAs,
	Wider participation in SAP implementation fostered through capacity building and	Unlikely to occur if the SAP implementation is not co-ordinated regionally	Wider and stronger participation of local government units, NGOs and the private sector in SAP	engaged as sub- contractors/partners in execution of SAP related activities	
	public awareness Adaptive management mainstreamed to meet	National Monitoring will continue without	Comprehensive regional monitoring network established and data shared	Monitoring data reported to RWGs and lodged on project website,; models developed and published; regional forecasts and scenarios of	

the potential challenges of: climate change impacts on ecosystem processes and other threats identified in the TDA and SAP regional harmonisation making regional analyses difficult or impossible regionally via the project web site. Regular basin wide assessments; enhanced information exchange; periodic scenarious of ecosystem change future conditions published.

TOTAL BUDGET AND WORKPLAN

The Budget prepared in the context of the PIF needs to be re-worked once the co-financing has been agreed in order to fit with the following table.

Award ID:	must be created before submission for GEF CEO approval and entered in the submission documents	Project ID(s):	must be created before submission for GEF CEO approval and entered in the submission documents.
Award Title:	Country Name Project Title		
Business Unit:	must be created before submission for GEF CEC	O approval and e	entered in the submission documents
Project Title:	Country Name Project Title		
PIMS no.	must be created before submission for GEF CEC	O approval and a	entered in the submission documents.
Implementing Partner (Executing Agency)	UNOPS		

GEF Outcome/Atlas Activity	Responsible Party/ Implementing Agent	Fund ID	Donor Name	Atlas Budgetary Account Code	ATLAS Budget Description	Amount Year 1 (USD)	Amount Year 2 (USD)	Amount Year 3 (USD)	Amount Year 4 (USD)	Total (USD)	See Budget Note:					
OUTCOME 1: (as per the results	Party I		GEF	71200	International Consultants	\$	\$	\$	\$	\$	x					
framework)		62000		1	, ,			71300	Local Consultants	\$	\$	\$	\$	\$	X	
		(62160) (62180)	(SCCF) Or other		Contractual services	\$	\$	\$	\$	\$						
			donor 	aonor	uonor	uonor	uonor	donor		etc	\$	\$	\$	\$	\$	
					sub-total GEF	\$	\$	\$	\$	\$						
		xxxxx	Donor 2 ⁴	71200	International Consultants	\$	\$	\$	\$	\$	х					

⁴ Only cash co-financing (cost sharing at project level or other trust funds) actually passing through UNDP accounts should be entered here and in Atlas. Other co-financing should NOT be shown here.

1		1		71600	Travel	\$	\$ \$	\$ \$	
				71300	Local Consultants	\$	\$ \$	\$ \$	
				/1300					
					Etc	\$	\$ \$	\$ \$	
					sub-total Donor 2	\$	\$ \$	\$ \$	
		etc	etc	etc	etc				
		62000	Or other	71300	Local Consultants	\$	\$ \$	\$ \$	X
		(62160) (62180)	donor		Sub-total GEF	\$	\$ \$	\$ \$	
					Contractual services	\$	\$ \$	\$ \$	
		XXXXX	Donor 2	72500	Office Supplies	\$	\$ \$	\$ \$	
				74500	Miscellaneous	\$	\$ \$	\$ \$	
					sub-total Donor 2	\$	\$ \$	\$ \$	
					Total Outcome 1	\$	\$ \$	\$ \$	
	Party 1	62000 (62160) (62180)	GEF	71200	International Consultants	\$	\$ \$	\$ \$	x
			(LDCF) (SCCF) Other	71300	Local Consultants	\$	\$ \$	\$ \$	X
OUTCOME 2:					Contractual services	\$	\$ \$	\$ \$	
(as per the results			donor		sub-total GEF	\$	\$ \$	\$ \$	
framework)		xxxxx		72500	Office Supplies	\$	\$ \$	\$ \$	
			Donor 2	74500	Miscellaneous	\$	\$ \$	\$ \$	
					sub-total donor 2	\$	\$ \$	\$ \$	
					Total Outcome 2	\$	\$ \$	\$ \$	
OUTCOME 3: (as per the results framework)	etc	etc	etc						
OUTCOME 4: MONITORING,	Party 1	62000	GEF	71200	International Consultants	\$	\$ \$	\$ \$	x
LEARNING, ADAPTIVE		(62160)	(LDCF)	71300	Local Consultants	\$	\$ \$	\$ \$	X
FEEDBACK & EVALUATION		(62180)	(SCCF) Or other donor		Contractual services	\$	\$ \$	\$ \$	
(as per the results			uonoi		sub-total GEF	\$	\$ \$	\$ \$	
framework and M&E		xxxxx	Donor 2	72500	Office Supplies	\$	\$ \$	\$ \$	

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Plan and Budget)				74500	Miscellaneous	\$	\$	\$ \$	\$
					sub-total donor 2	\$	\$	\$ \$	\$
					Total Outcome 5	\$	\$	\$ \$	\$
			GEF	71200	International Consultants	\$	\$	\$ \$	\$ Х
		62000	(LDCF)	71300	Local Consultants	\$	\$	\$ \$	\$ X
		(62160)	(SCCF)	71600	Travel	\$	\$	\$ \$	\$
PROJECT MANAGEMENT		(62180)	Or other	72500	Office Supplies	\$	\$	\$ \$	\$
UNIT			donor	74500	Miscellaneous	\$	\$	\$ \$	\$
	Party 1				sub-total	\$	\$	\$ \$	\$
(This is not to appear as an Outcome in the				71200	International Consultants	\$	\$	\$ \$	\$ x
Results Framework			Donor 2	71300	Local Consultants	\$	\$	\$ \$	\$ X
and should not exceed 10% of				71600	Travel	\$	\$	\$ \$	\$
project budget)				72500	Office Supplies	\$	\$	\$ \$	\$
				74500	Miscellaneous	\$	\$	\$ \$	\$
					sub-total	\$	\$	\$ \$	\$
					Total Management	\$	\$	\$ \$	\$
	PROJECT TOTAL							\$ \$	\$

Summary of Funds: 5

	Amount	Amount	Amount	Amount	
	Year 1	Year 2	Year 3	Year 4	Total
GEF	\$	\$	\$	\$	\$
Donor 2 (e.g. UNDP	\$	\$	\$	\$	\$
Donor 3 (cash and in-kind) e.g. Government	\$	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$	\$

 $^{^{5}\} Summary\ table\ should\ include\ all\ financing\ of\ all\ kinds:\ GEF\ financing,\ cofinancing,\ cash,\ in\ -kind,\ etc...$

4. MANAGEMENT ARRANGEMENTS (SEE <u>UNDP POPP</u> FOR FURTHER DETAILS)

5. MANAGEMENT ARRANGEMENTS

78. A YSLME SAP Implementation Facility shall be established as the overall framework within which regional efforts in ecosystem based management shall be undertaken, until the completion of the GEF/UNDP second phase project. The SAP Implementation Facility shall include: a Project Board (sensu UNDP); an Intergovernmental Commission Task Force charged with responsibility for defining the structure, roles and responsibilities of a future YSLME Commission; a regional Management Scientific and Technical Panel and various Regional Working Groups. Terms of Reference, membership, roles and responsibilities of these bodies are defined in Annex of the present document.

79 The Intergovernmental Commission Task Force will complete the technical drafting and other preparations for establishment of the YSLME Commission by the time of the Mid-term review. These preparatory outputs shall include an agreed structure, together with terms of reference for the Commission, its Council and subsidiary bodies, together with recommendations regarding sustainable financing of the Commission and activities designed to implement the SAP, During the second half of project implementation the Governments shall individually and severally consider, amend as appropriate and approve: the structure of the Commission; the Terms of Reference for the Council and subsidiary bodies; and the mechanisms to ensure sustainable financing of the Commission beyond the life of the UNDP/GEF project. The Yellow Sea Large Marine Ecosystem Commission shall be formally established as a non-legally binding, co-operative and consensus-based mechanism to co-ordinate, and enhance, regional and national efforts to implement the Yellow Sea SAP prior to completion of the UNDP/GEF project.

80. The Project Board, together with the subsidiary bodies detailed in Annex of this document shall be established to oversee the implementation of the UNDP/GEF Project and shall be responsible for making management decisions and providing guidance as required by the Project Manager. The Terms of Reference for the Project Board and its subsidiary bodies are included in Annex ## of this document. The Project Board plays a critical role in project monitoring and evaluations by quality assuring these processes and products, and using evaluations for performance improvement, accountability and learning. It ensures that required resources are committed and arbitrates on any conflicts within the project or negotiates a solution to any problems with external bodies. In addition, it approves the appointment and responsibilities of the Project Manager and any delegation of its Project Assurance responsibilities. Based on the approved Annual Work Plan, the Project Board,can also consider and approve the quarterly plans (if applicable) and also approve any essential deviations from the original plans.

81. In order to ensure UNDP's ultimate accountability for the project results, Project Board decisions will be made in accordance with standards that shall ensure management for development results, best value for money, fairness, integrity, transparency and effective international competition. In case consensus cannot be reached within the Board, the final decision shall rest with the UNDP Project Manager. The membership of the UNDP Project Board includes:

Executive members, namely the GEF Operational Focal Points from each participating country, or their designated alternatives:

Senior Suppliers: represented by UNDP/GEF and UNOPS

Senior Beneficiaries: namely representatives from the GEF Implementing Agencies in each country

82. The **Project Assurance** role is the responsibility of the UNDP/GEF representative who supports the Project Board Executive by carrying out objective and independent project oversight and monitoring functions.

- **83. Project Manager**: The Project Manager shall have the authority to run the project on a day-to-day basis on behalf of the Implementing Partner within the constraints laid down by the Board. The Project Manager's prime responsibility is to ensure that the project produces the results specified in the project document, to the required standard of quality and within the specified constraints of time and cost.
- **84. Project Support:** UNOPS shall provide project administration, management and technical support to the Project Manager as required by the needs of the project or Project Manager.

6. MONITORING FRAMEWORK AND EVALUATION

- 85. The project will be monitored through the following M& E activities. The M& E budget is provided in the table below.
- **86. Project start:** A Project Inception Workshop will be held within the first 2 months of project start with those with assigned roles in the project organisation structure, UNDP country office and where appropriate/feasible regional technical policy and programme advisors as well as other stakeholders. The Inception Workshop is crucial to building ownership for the project results and to plan the first year annual work plan. An Inception Workshop report is a key reference document and must be prepared and shared with participants to formalize various agreements and plans decided during the meeting.
- 87. The Inception Workshop should address a number of key issues including:
 - a) Assist all partners to fully understand and take ownership of the project. Detail the roles, support services and complementary responsibilities of UNDP CO and RCU staff vis à vis the project team. Discuss the roles, functions, and responsibilities within the project's decision-making structures, including reporting and communication lines, and conflict resolution mechanisms. The Terms of Reference for project staff will be discussed again as needed.
 - b) Based on the project results framework and the relevant GEF Tracking Tool if appropriate, finalize the first annual work plan. Review and agree on the indicators, targets and their means of verification, and recheck assumptions and risks.
 - c) Provide a detailed overview of reporting, monitoring and evaluation (M&E) requirements. The Monitoring and Evaluation work plan and budget should be agreed and scheduled.
 - Discuss financial reporting procedures and obligations, and arrangements for annual audit.
 - e) Plan and schedule Project Board meetings. Roles and responsibilities of all project organisation structures should be clarified and meetings planned. The first Project Board meeting should be held within the first 12 months following the inception workshop.

88. Quarterly:

- Progress made shall be monitored in the UNDP Enhanced Results Based Management Platform.
- Based on the initial risk analysis submitted, the risk log shall be regularly updated in ATLAS. Risks become critical when the impact and probability are high. Note that for UNDP GEF projects, all financial risks associated with financial instruments such as revolving funds, microfinance schemes, or capitalization of ESCOs are automatically classified as critical on the basis of their innovative nature (high impact and uncertainty due to no previous experience justifies classification as critical).
- Based on the information recorded in Atlas, a Project Progress Reports (PPR) can be generated in the Executive Snapshot.
- Other ATLAS logs can be used to monitor issues, lessons learned etc... The use of these functions is a key indicator in the UNDP Executive Balanced Scorecard.
- **89. Annually:** Annual Project Review/Project Implementation Reports (APR/PIR): This key report is prepared to monitor progress made since project start and in particular for the previous reporting period (30 June to 1 July). The APR/PIR combines both UNDP and GEF reporting requirements. The APR/PIR includes, but is not limited to, reporting on the following:

- Progress made toward project objective and project outcomes each with indicators, baseline data and end-of-project targets (cumulative)
- Project outputs delivered per project outcome (annual)
- Lesson learned/good practice
- AWP and other expenditure reports
- Risk and adaptive management
- ATLAS Quarterly Project Report (QPR)
- Portfolio level indicators (i.e. GEF focal area tracking tools) are used by most focal areas on an annual basis as well.
- **90. Periodic Monitoring through site visits:** UNDP CO and the UNDP RCU will conduct visits to project sites based on the agreed schedule in the project's Inception Report/Annual Work Plan to assess first hand project progress. Other members of the Project Board may also join these visits. A Field Visit Report/BTOR will be prepared by the CO and UNDP RCU and will be circulated no less than one month after the visit to the project team and Project Board members.
- 91. **Mid-term of project cycle:** The project will undergo an independent Mid-Term Evaluation at the midpoint of project implementation (early 2013). The Mid-Term Evaluation will determine progress being made toward the achievement of outcomes and will identify course correction if needed. It will focus on the effectiveness, efficiency and timeliness of project implementation; will highlight issues requiring decisions and actions; and will present initial lessons learned about project design, implementation and management. Findings of this review will be incorporated as recommendations for enhanced implementation during the final half of the project's term. The organisation, terms of reference and timing of the mid-term evaluation will be decided after consultation between the parties to the project document. The Terms of Reference for this Mid-term evaluation will be prepared by the UNDP CO based on guidance from the Regional Coordinating Unit and UNDP-GEF. The management response and the evaluation will be uploaded to UNDP corporate systems, in particular the UNDP Evaluation Office Evaluation Resource Center (ERC). The relevant GEF Focal Area Tracking Tools will also be completed during the mid-term evaluation cycle.
- **92. End of Project:** An independent <u>Final Evaluation</u> will take place three months prior to the final Project Board meeting and will be undertaken in accordance with UNDP and GEF guidance. The final evaluation will focus on the delivery of the project's results as initially planned (and as corrected after the mid-term evaluation, if any such correction took place). The final evaluation will look at impact and sustainability of results, including the contribution to capacity development and the achievement of global environmental benefits/goals. The Terms of Reference for this evaluation will be prepared by the UNDP CO based on guidance from the Regional Coordinating Unit and UNDP-GEF. The Terminal Evaluation should also provide recommendations for follow-up activities and requires a management response which should be uploaded to PIMS and to the <u>UNDP Evaluation Office Evaluation Resource Center (ERC)</u>. The relevant GEF Focal Area Tracking Tools will also be completed during the final evaluation.
- 93. During the last three months, the project team will prepare the <u>Project Terminal Report</u>. This comprehensive report will summarize the results achieved (objectives, outcomes, outputs), lessons learned, problems met and areas where results may not have been achieved. It will also lay out recommendations for any further steps that may need to be taken to ensure sustainability and replicability of the project's results.
- **94.** Learning and knowledge sharing: Results from the project will be disseminated within and beyond the project intervention zone through existing information sharing networks and forums. The project will identify and participate, as relevant and appropriate, in scientific, policy-based and/or any other networks, which may be of benefit to project implementation though lessons learned. The project will identify, analyze, and share lessons learned that might be beneficial in the design and implementation of similar future projects. Finally, there will be a two-way flow of information between this project and other projects of a similar focus.

M& E work plan and budget

Type of M&E activity	Responsible Parties	Budget US\$ Excluding project team staff time	Time frame	
Inception Workshop and Report	Project ManagerUNDP CO, UNDP GEF	Indicative cost: 10,000	Within first two months of project start up	
Measurement of Means of Verification of project results.	 UNDP GEF RTA/Project Manager will oversee the hiring of specific studies and institutions, and delegate responsibilities to relevant team members. 	To be finalized in Inception Phase and Workshop.	Start, mid and end of project (during evaluation cycle) and annually when required.	
Measurement of Means of Verification for Project Progress on output and implementation	 Oversight by Project Manager Project team 	To be determined as part of the Annual Work Plan's preparation.	Annually prior to ARR/PIR and to the definition of annual work plans	
ARR/PIR	 Project manager and team UNDP CO UNDP RTA UNDP EEG 	None	Annually	
Periodic status/ progress reports	Project manager and team	None	Quarterly	
Mid-term Evaluation	 Project manager and team UNDP CO UNDP RCU External Consultants (i.e. evaluation team) 	Indicative cost: 40,000	At the mid-point of project implementation.	
Final Evaluation	 Project manager and team, UNDP CO UNDP RCU External Consultants (i.e. evaluation team) 	Indicative cost: 40,000	At least three months before the end of project implementation	
Project Terminal Report	 Project manager and team UNDP CO local consultant 	0	At least three months before the end of the project	
Audit	UNDP COProject manager and team	Indicative cost per year: 3,000	Yearly	
Visits to field sites	UNDP COUNDP RCU (as appropriate)Government representatives	For GEF supported projects, paid from IA fees and operational budget	Yearly	
TOTAL indicative COST Excluding project team st	. aff time and UNDP staff and travel expenses	US\$ 187,000 (+/- 5% of total budget)		

6. LEGAL CONTEXT

95. This project forms part of an overall programmatic framework under which several separate associated country level activities will be implemented. When assistance and support services are provided from this Project to the associated country level activities, this document shall be the "Project Document" instrument referred to in: (i) the respective signed SBAAs for the specific countries; or (ii) in the <u>Supplemental Provisions</u> attached to the Project Document in cases where the recipient country has not signed an SBAA with UNDP, attached hereto and forming an integral part hereof.

- 96. This project will be implemented by UNOPS in accordance with its financial regulations, rules, practices and procedures only to the extent that they do not contravene the principles of the Financial Regulations and Rules of UNDP. Where the financial governance of an Implementing Partner does not provide the required guidance to ensure best value for money, fairness, integrity, transparency, and effective international competition, the financial governance of UNDP shall apply.
- 97. The responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP's property in the Implementing Partner's custody, rests with the Implementing Partner. The Implementing Partner shall: (a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried; (b) assume all risks and liabilities related to the Implementing Partner's security, and the full implementation of the security plan. UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.
- 98. The Implementing Partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

7 ANNEXES

The following are UNDP required annexes

Risk Analysis. Use the standard UNDP Atlas <u>Risk Log template</u>. For UNDP GEF projects in particular, please outline the risk management measures including improving resilience to climate change that the project proposes to undertake.

Agreements. Any additional agreements, such as cost sharing agreements, project cooperation agreements signed with NGOs⁶ (where the NGO is designated as the "executing entity", letters of financial commitments, GEF OFP letter, GEF PIFs and other templates for all project types) should be attached.

Terms of Reference: TOR for key project personnel should be developed and attached.

Capacity Assessment: Results of capacity assessments of Implementing Partner (including HACT Micro Assessment)

⁶ For GEF projects, the agreement with any NGO pre-selected to be the main contractor should include the rationale for having pre-selected that NGO.

ANNEX 1 OFFLINE RISK LOG

(see <u>Deliverable Description</u> for the Risk Log regarding its purpose and use)

Project Title:	Award ID:	Date:

#	Description	Date Identified	Туре	Impact & Probability	/ Mngt response	Owner	Submitted, updated by	Last Update	Statu
1	Enter a brief description of the risk (In Atlas, use the Description field. Note: This field cannot be modified after first data entry)	When was the risk first identified (In Atlas, select date. Note: date cannot be modified after initial entry)	Environmental Financial Operational Organisational Political Regulatory Strategic Other Subcategories for each risk type should be consulted to understand each risk type (see Deliverable Description for more information) (In Atlas, select from list)	Management Response box. Check "critical" if the impact and probability are high)	What actions have been taken/will be taken to counter this risk (in Atlas, use the Management Response box. This field can be modified at any time. Create separate boxes as necessary using "+", for instance to record updates at different times)	Who has been appointed to keep an eye on this risk (in Atlas, use the Management Response box)	Who submitted the risk (In Atlas, automatically recorded)	When was the status of the risk last checked (In Atlas, automatically recorded)	e.g. oreducing increase no character of the control
2	External risks stem from the geopolitical situation and may result in one or more countries either not participating or participating only partially	During Project preparation	Political	Potential impacts on intergovernmental regional cooperation $P=2$ $I=3$	Potential countermeasures are beyond the competency of project management	UNDP/GEF			
3	Potential partners unwilling to make formal commitments	During Project preparation	Operational	Potential impacts on SAP implementation $P = 2$ $I = 2$	Careful negotiation by PMO	PMO			

#	Description	Date Identified	Туре	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Statu
4	Stakeholders unwilling to participate	During Project preparation	Operational	Potential impacts on NSAP implementation $P = 1$ $I = 3$	PMO to encourage stakeholders to participate	PMO			
	Governments unwilling to actively engage the NGO community	During Project preparation	Operational	Potential limitation of stakeholder engagement P = 3 I = 2	PMO to encourage governments to engage NGOs in SAP implementation	PMO			
	Government Ministries/departments unwilling to share development and management plans	During Project preparation	Operational	Weak national co- ordination: unlikely given the history of prior collaboration $P=1 \\ I=2$	PMO to discuss and encourage sharing of data and information at all levels	PMO			
	Government policy changes, making boat buyback a low priority.	During Project preparation	Political/Financial	This is unlikely to arise in China and ROK $P = 1$ $I = 4$	Potential countermeasures are beyond the competency of project management	PMO			
	Difficulties in negotiating the joint fisheries stock assessment, causes delay or cancellation	During Project preparation	Organisational	low probability due to past success. $P = 2$ $I = 2$	PMO to allow sufficient lead time for negotiations	PMO			
	Mariculture enterprises unwilling to adopt integrated multi-trophic aquaculture (IMTA) in place of monoculture	During Project preparation	Operational	this is considered of low probability due to current efforts in introducing IMTA $P=2$ $I=4$	PMO and NCs to publicise the outcomes of prior demonstrations and assist with technical support where necessary	PMO & NCs			
	Possible risk of non- compliance by polluting enterprises	During Project preparation	Regulatory	considered a moderate risk in China $P = 3$ $I = 3$	National Co-ordinators to track situation continuously and seek assistance from PMO if situation beyond their	NCs and PMO			

Draft - End January 2010

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	State
					competence to address				
	New techniques for pollution reduction not widely adopted	During Project preparation	Operational	Pollution reduction targets not met P = 2 I = 3	PMO and NCs to publicise the outcomes of the demonstration	PMO and NCs			
	National, Provincial and Local Governments continue to encourage land reclamation.	During Project preparation	Organisational	This is considered a moderately high risk without strong project intervention $P=4$ $I=3$	PMO and NCs to continue publicising the environmentally damaging effects of land reclamation	PMO and NCs			
	Provincial and local governments may not agree to the establishment of new MPAs	During Project preparation	Organisational	Impacts on effectiveness of the MPA network P = 2 I = 3	PMO and NCs to provide evidence of cost effectiveness of MPA network establishment	PMO and NCs			

ANNEX 2 AGREEMENTS

The contents of this annex will be finalised once the substantive portions of the project document have been approved by the countries and will reflect the agreed co-financing.

ANNEX 3 TERMS OF REFERENCE YSLME SAP Implementation Facility Structure

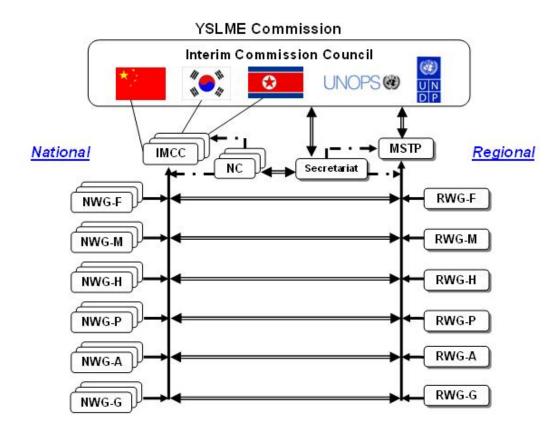
Background

The Yellow Sea SAP aims to facilitate the protection and sustainable use of the marine and coastal resources in the Yellow Sea. To achieve this objective, the SAP contains regional environmental targets and the management actions that are required to meet those targets by 2020.

One of the actions envisaged in both the SAP and the GEF project is the establishment of a YSLME Commission as a permanent institutional framework to continue and expand current efforts made under the first UNDP/GEF YSLME Project. The Commission is envisaged as a soft, non-legally binding, and co-operation based institution that will co-ordinate and enhance regional and national efforts to apply ecosystem based management.

During the implementation of the GEF funded second phase Yellow Sea Project actions to implement the SAP will be operated through transitional arrangements in the form of a YSLME SAP Implementation Facility. The YSLME SAP Implementation Facility shall be established as the overall framework within which regional efforts in ecosystem based management shall be undertaken, until the completion of the GEF/UNDP second phase project. The SAP Implementation Facility shall include: a Project Board (sensu UNDP); an Intergovernmental Commission Task Force charged with responsibility for defining the structure, roles and responsibilities of a future YSLME Commission; a regional Management Scientific and Technical Panel and various Regional Working Groups. It is proposed that the SAP Implementation Facility shall consist of the following bodies organised within the framework illustrated in Figure 1.

Figure 1. Framework of the SAP Implementation Facility, that will serve as the management structure for the GEF second Phase yellow Sea Project.



The following is a list of the bodies established at the regional and national levels within this framework:

Regional Level:

- Project Board (PB);
- Management, Science and Technical Panel (MSTP);
- Intergovernmental Commission Task Force (ICTF);
- Regional Working Groups (RWGs).

National Level:

- Inter-Ministry Co-ordinating Committee (IMCC);
- National Working Groups (NWGs); and
- Secretariat including National Co-ordinator (NC).

The UNDP/GEF SAP implementation project is envisaged as the mechanism through which the Commission will be established and its sustainable financing assured. During the period of project implementation an Intergovernmental Commission Task Force will be established to serve as the mechanism for discussing and agreeing the final structure and details of the Permanent Commission.

YSLME SAP Implementation Facility Bodies

Project Board, the Project Board shall serve as the supreme decision-making authority with respect to the implementation of SAP related activities during the execution of the SAP Implementation project. The Project Board membership shall consist of: participating countries represented by GEF National Operational Focal Points (NFPs) or their designated alternates with assistance from the government officials of GEF National Implementing Agencies and the IMCC chairpersons; representatives of UNDP/GEF, UNOPS, and other donor organisations; MSTP chairpersons; and representatives from the private sector and NGOs that are actively contributing to the implementation of the SAP. Regular meetings of the Project Board shall take place once a year. Special meetings may be convened as required. The Project Board provides overall strategic policy and management direction, and considers and approves regional activities and budgets suggested by the MSTP, and secures technical and financial resources necessary for implementing SAP management actions.

Management, Science and Technical Panel (MSTP), this body, provides the RWGs with managerial, scientific, and technical guidance and the Project Board with managerial, scientific, and technical advice. The Panel shall consist of NCs, RWG chairpersons, selected regional experts, and representatives of the private sector and NGOs actively engaged in SAP implementation, together with the Project Manager. Regular meetings are organised once a year, preferably back-to-back with the Project Board meetings. The Panel co-ordinates regional activities across the RWGs; provides them with suggestions to improve the activities; considers budget allocations for each activity; and makes recommendations to the Project Board for their approval of budgets, work plans and the execution of activities.

Intergovernmental Commission Task Force, this body is established to: prepare a detailed framework for the permanent Yellow Sea Large Marine Ecosystem Commission and its subsidiary bodies; terms of reference for each of these bodies; plans for future management arrangements for SAP implementation including the need for, size and staffing of the future Secretariat; future sustainable financing arrangements and requirements. This Task Force is concerned with technical matters and will be constituted by appropriate Senior Officials from the Ministries responsible for Ocean Affairs in each of the participating countries. The Task Force will meet twice a year for the first two and a half years until such time as the technical drafts are presented to the participating governments for political level consideration and approval. The Task Force shall report to the Project Board through the Project Manager, who shall serve as Secretary to the Task Force, and shall receive inputs and advice concerning the various drafts from both the Project Board and the MSTP.

Regional Working Groups (RWGs), The MSTP shall establish such regional working groups as are deemed necessary to effectively plan, co-ordinate and manage the various activities approved by the Project Board. Six such working groups will be established with responsibility for co-ordinating actions at the regional level focusing on: fish stocks (RWG-F); sustainable mariculture (RWG-M); habitat conservation (RWG-H); pollution reduction (RWG-P); monitoring/assessment (RWG-A), and sustainability (socioeconomics and governance (RWG-G). Each Working Group shall consist of experts nominated by the IMCC from each participating country and representatives from the private sector and NGOs. Each RWG shall organise regular annual meetings to prepare work plans for

consideration of the MSTP and approval by the Project Board. Following Project Board approval, the RWGs shall monitor and supervise activities, in accordance with the guidance provided by the MSTP. In addition, the RWGs shall provide technical guidance to relevant NWGs and shall provide advice within its sphere of competence to the MSTP through the RWG chairperson.

Inter-Ministry Co-ordinating committee (IMCC) Each participating country shall establish an IMCC that co-ordinates national activities among relevant national ministries and institutions to ensure smooth implementation of national efforts in line with regional directions and objectives. The IMCC membership shall include the NFP and representatives from relevant ministries in the country. The National Co-ordinator (NC) shall serve as the secretary to the IMCC, and regular meetings shall be convened at least once a year. If more than one meeting is convened in any one year then one of these shall be organised before the annual meeting of the Project Board. The IMCC reviews the work plans that the NWGs prepare and provides them with guidance for improvement when necessary. The IMCC chairperson serves as a member of the Project Board and the IMCC reports to the MSTP through the NC.

National Co-ordinator (NC), a full-time position appointed by the IMCC, the NC serves as the primary national contact for the RWGs and the Project Management Office. The NC co-ordinates national activities among the NWGs under the direction of the IMCC and serves as secretary to the IMCC. The NC assists the NFP in organising IMCC meetings and serves as a member of, and reports on national activities to the MSTP on behalf of the IMCC.

National Working Groups (NWGs), are established at the discretion of the IMCC, and are responsible for the design and implementation of management actions at the national level. Membership shall include environmental managers, scientists, and technical experts in the appropriate field of expertise. In close co-ordination with the respective RWG and the NWGs in other participating countries, each NWG shall prepare national work plans for the IMCC to consider and approve. The chairperson of each NWG reports on its activities to the IMCC.

Project Management Office (PMO), the Project Management Office (PMO) headed by the Project Manager shall serve as the Secretariat to the YSLME SAP Implementation Facility and shall provide administrative support and regional co-ordination among the Project Board, the MSTP, the RWGs, and the NCs. The Project Management Office assists in organising all the regional meetings of the regional bodies defined in this document as well as other activities relevant to the implementation of the SAP management actions. The Project Management Office reports to the Project Board and the MSTP through the Project Manager.

The PMO shall create a "Management Advisory Roster" being an open ended database of regional environmental managers, scientists, and technical experts, nominated by the IMCCs in the respective countries. Individuals from this pool may be called upon from time to time to assist the YSLME SAP Implementation Facility in the execution of activities to implement the SAP, including for example, serving as expert members on the various bodies of the Facility, or as consultants and advisors to the Project Management Office for specific short term tasks. Considering the requirements of each regional working group, the Project Management Office in close consultation with the NCs shall appoint appropriate persons from the roster, as expert members of each RWG. Considering the requirements of each national working group, NCs shall appoint appropriate persons as expert members of each NWG, and report such appointments to the appropriate regional bodies of the Commission.

Terms of Reference for: The UNDP/GEF YSLME Project Board

The Project Board serves as the supreme decision-making authority with respect to the implementation of SAP related activities funded through the UNDP/GEF Yellow Sea second phase project. The following sections describe the membership, meetings, and functions of this body.

Membership

The Project Board shall consist of:

- Participating countries represented by GEF National Operational Focal Points with assistance from GEF National Implementing Agencies and IMCC chairpersons of each participating country;
- Chairperson of the Management, Science and Technical Panel (MSTP);
- A representative of the UNDP/GEF;
- A representative of UNOPS;
- Representatives from private sector bodies actively engaged in SAP implementation
- Representatives from accredited NGOs actively engaged in SAP implementation.

Additional members including representatives from other relevant government agencies in the participating countries may be added at the discretion of the Project Board. During the bridging period and second phase of the YSLME Project, the Project Manager shall serve as the Secretary of the Project Board.

Meetings

Regular meetings of the Project Board shall be convened once a year. A chairperson and a vice-chairperson who shall be responsible for chairing the meetings shall be selected by the members from amongst the members, and shall serve until the commencement of the next regular meeting.

Special meetings may be convened by the chairperson: (i) when a majority of the Project Board members make a request for such a meeting to the Project Management Office; and (ii) at the request of the Project Management Office when circumstances demand.

The Project Board can invite other organisations and projects to attend the meetings as observers.

Tasks

- (1) Provide overall strategic policy and management direction to the YSLME SAP Implementation Facility in implementing the SAP and executing the UNDP/GEF SAP implementation Project;
- (2) Review, amend, and approve regional activities, work plans, and budgets for SAP implementation, that are suggested by the MSTP;
- (3) Co-ordinate the work of the participating countries to ensure that the activities meet regional and national environmental concerns and priorities;
- (4) Secure technical and financial resources necessary to implement the activities;
- (5) Review the progress of the activities and provide guidance to the MSTP and the Project Management Office for better management and co-ordination;
- (6) Facilitate necessary actions for policy reform to harmonise national legislation;
- (7) Promote co-operation with relevant international, regional, and national organisations and projects;
- (8) Facilitate the participation of the private sector and NGOs in SAP implementation:
- (9) Disseminate the findings and results of SAP implementation to broad audiences, within and outside the region:
- (10) The Project Board established at the commencement of the UNDP/GEF SAP Implementation Project shall finalise and arrange for national approval of the membership and Terms of Reference for each of the YSLME Commission Bodies; and,
- (11) Finalise and arrange for national approval of the membership and Terms of Reference for the permanent YSLME Commission Council to be established prior to completion of the UNDP/GEF SAP Implementation Project

Other matters

Notwithstanding the membership and terms of reference specified in this document, the Project Board shall have the power to amend, from time to time, the membership and terms of reference of the Project Board.

Terms of Reference for: The Intergovernmental Commission Task Force (ICTF),

This body is established to prepare a detailed framework for the future establishment of a permanent Yellow Sea Large Marine Ecosystem Commission and its subsidiary bodies. The Task Force is concerned with technical preparations in order to facilitate efficient review and approval of the proposed arrangements at the national level. The following sections describe the membership and terms of reference of this body.

Membership

The ICTF shall consist of:

- A senior official from the Ministries responsible for Ocean Affairs in each of the participating countries
- The National Co-ordinators (NCs) from each participating country; and,
- The Project Manager.

Meetings

The Task Force shall meet twice a year for the first two and a half years until such time as the technical drafts are agreed by the Project Board for presentation to the participating governments for internal political level consideration and approval. Subsequent meetings during the second half of the project will be convened as required but at least annually to consider any proposals for amendment or change to the proposed arrangements.

Tasks

- (1) Prepare a comprehensive and detailed proposal for the structure and responsibilities of a Yellow Sea Large Marine Ecosystem Commission;
- (2) Prepare detailed terms of reference including proposed membership, responsibilities and reporting arrangements for each of the subsidiary bodies of the commission;
- (3) Prepare on the basis of experience in implementing the first phase and second phase Yellow Sea Projects, a financial plan for funding the commission and any subsidiary bodies and implementation of the SAP
- (4) Submit drafts of the proposed structure, responsibilities, and terms of reference, and the financial plan to the Project Board and MSTP for detailed analysis and review;
- (5) Revise the drafts in light of the advice received and finalise these for submission to the competent national authorities prior to the mid-term review of the UNDP/GEF second phase project;
- (6) Meet during the second half of the SAP Implementation Project to consider any proposals for amendment or change to the proposed arrangements submitted by the natonal authorities.
- (7) Finalise the arrangements for signing and approval of the various documents establishing the YSLME Commission

Other matters

During the preparation of the technical drafts the senior officials from each country shall have responsibility for ensuring that all drafts are submitted to and commented upon by the national IMCCs. The National Coordinators shall be responsible for ensuring that the views of the IMMC are transmitted in writing to the Task Force in advance of each meeting.

Notwithstanding the membership and terms of reference specified in this document, the Task Force may make recommendations to the Project Board, to amend, from time to time, the membership and terms of reference of the Panel.

Draft Terms of Reference for the YSLME SAP Implementation Facility Management, Science and Technical Panel

The Management, Science and Technical Panel (MSTP), provides the Regional Working Groups (RWGs) with managerial, scientific, and technical guidance and the Project Board with managerial, scientific, and technical advice. The following sections describe the membership, meetings, and functions of this body.

Membership

The Panel shall consist of:

- The National Co-ordinators (NCs) from each participating country;
- The Chairperson of the Intergovernmental Commission Task Force;
- The Chairpersons of each Regional Working Group;
- Leading regional experts (six), taken from the Management Advisory Roster, identified by the Project Management Office;
- Representatives from private sector organisations actively engaged in SAP implementation;
- Representatives of NGOs actively engaged in SAP implementation; and
- The Project Manager.

During the bridging period and second phase of the YSLME Project, the Project Management Office shall serve as the Secretariat of the Panel.

Meetings

Regular meetings shall be convened once a year preferably before the Project Board meetings. A chairperson and a vice-chairperson who are responsible for chairing the MSTP meetings shall be elected from amongst the members. The chairperson attends the Project Board meetings to present the recommendations and reports prepared by the Panel.

Tasks

- (1) Review and co-ordinate regional activities for SAP implementation, proposed by each RWG;
- (2) Provide the RWGs with technical guidance and suggestions to improve the activities where necessary;
- (3) Consider the recommendations of each RWG concerning proposed budget allocations for each activity:
- (4) Provide the Project Board with recommendations on proposed regional activities, work plans, and budgets;
- (5) Facilitate co-operation with relevant international, regional, and national organisations and projects to enhance the effectiveness and efficiency of SAP implementation;
- (6) Monitor the progress of the regional activities and ensure the quality of outputs; and,
- (7) Report to the Project Board through the MSTP chairperson on the progress of activities and SAP implementation.

Other matters

Notwithstanding the membership and terms of reference specified in this document, the MSTP may make recommendations to the Project Board, to amend, from time to time, the membership and terms of reference of the Panel.

Draft Terms of Reference for YSLME SAP Implementation Facility Regional Working Groups

The Management, Science and Technical Panel (MSTP) shall establish such Regional Working Groups (RWGs) as are deemed necessary to effectively manage and execute the various activities approved by the Project Board. Initially six working groups will be established with responsibility for co-ordinating actions at the regional level focusing on: fish stocks (RWG-F); sustainable mariculture (RWG-M); habitat conservation (RWG-H); pollution reduction (RWG-P); monitoring/assessment (RWG-A), and sustainability (socioeconomics and governance (RWG-G). The following sections describe the membership, meetings, and functions of each regional group.

Membership

Each RWG shall consist of:

- Representatives from each participating country, nominated by the IMCCs, normally such individuals shall be the chairpersons of the equivalent National Working Groups.
- Leading regional experts in an appropriate discipline of natural and/or social science selected from the Management Advisory Roster and appointed by the Project Management Office; and
- Representatives from the private sector; and,
- NGO representative.

During the bridging period and second phase of the YSLME Project, the Project Management Office shall serve as the Secretariat of the RWGs. Each Working Group shall elect its own Chairperson and other officers from amongst the members.

Meetings

Each RWG shall organise its regular meetings once a year. The chairperson attends the MSTP meetings to present recommendations and activity reports prepared by the RWG.

Tasks

- (1) Prepare regional activities with work plans to implement the SAP for consideration by the MSTP and approval by the Project Board;
- (2) Monitor, supervise, and amend approved regional activities for better implementation, as necessary, following the guidance and suggestions provided by the Project Board and the Panel:
- (3) Co-ordinate the work of the NWGs and provide them with guidance for national activities to meet national and regional environmental concerns and priorities as described in the SAP;
- (4) Report to the Panel through the RWG chairperson on the progress of the regional activities.

Major responsibilities of individual RWGs

RWG-F Fish stocks: Provide guidance and co-ordination for regional activities to improve Ecosystem Carrying Capacity (ECC) with respect to provisioning services by recovering and enhancing depleted fisheries stocks.

RWG-M Sustainable mariculture: Provide guidance and co-ordination for regional activities to improve the ECC with respect to provisioning services by enhancing mariculture production and quality and by reducing and controlling pollutant discharge from mariculture.

RWG-H Habitat conservation: Provide guidance and co-ordination for regional activities to improve the ECC with respect to supporting services by conserving biological diversity and maintaining current areas of habitats.

RWG-P Pollution reduction: Provide guidance and co-ordination for regional activities to improve the ECC with respect to regulating and cultural services by reducing pollutant levels and strengthening legal and regulatory processes.

RWG-A Monitoring and assessment: Provide guidance and co-ordination for regional activities to improve the ECC with respect to supporting services by mainstreaming adaptive management to meet potential challenges, including the climate change impacts on ecosystem processes.

RWG-G Sustainability (socioeconomics and governance): Provide guidance and co-ordination for regional activities to improve regional environmental governance by strengthening institutional, legislative, and financial capacities of the region and the countries.

Other matters

Notwithstanding the membership and terms of reference contained in this document, the RWG may recommend to the MSTP for decision, amendments to the membership and terms of reference of the RWG.

Draft Terms of Reference for YSLME SAP Implementation Facility Inter-Ministry Co-ordinating Committee

The Inter-Ministry Co-ordinating Committee (IMCC) co-ordinates national activities among relevant national ministries and institutions to ensure smooth implementation of national efforts in line with regional directions and objectives. The following sections describe the membership, meetings, and functions of this body.

Membership

The IMCC shall consist of:

- Government executive officials at the GEF National Focal Agency (i.e., GEF National Operational Focal Point [NFP]), the GEF National Implementing Agency, and all the other relevant ministries that have responsibilities in marine and coastal issues in the Yellow Sea;
- National Working Group (NWG) chairpersons; and
- Representatives from private sector organisations actively engaged in NSAP implementation; and.
- Representatives of NGOs actively engaged in NSAP implementation.

The National Co-ordinator (NC) serves as secretary to the IMCC.

Meetings

Regular meetings shall be convened at least once a year. If more than one meeting is convened in any one year then one of these shall be organised before the annual meeting of the Project Board. A chairperson and a vice-chairperson responsible for chairing the IMCC meetings are elected from amongst the members. The IMCC chairperson serves as a member of the Project Board. The IMCC reports to the Management, Science and Technical Panel (MSTP) through the NC.

Tasks

- (1) Prepare, on behalf of the government, the national positions on policy issues for the Project Board to consider and present the positions to the Project Board through the IMCC chairperson;
- (2) Nominate regional environmental managers and science and technical experts for inclusion in the Management Advisory Roster;
- (3) Establish the NWGs with leading experts in the country in line with the requirements, focal areas, and activities of the RWGs;
- (4) Appoint the NC and the NWG chairpersons based on nominations by the GEF National Focal Agency (i.e., NFP) and the GEF National Implementing Agency;
- (5) Review and co-ordinate national activities under the NSAP implementation, that the NWGs propose;
- (6) Provide the NWGs with guidance and suggestions to improve the national activities to meet national and regional environmental concerns and priorities;
- (7) Secure technical and financial resources necessary to implement the national and regional activities;
- (8) Monitor the progress of the national activities and ensure the quality of outputs;
- (9) Facilitate co-operation with relevant national organisations and projects to enhance the effectiveness and efficiency of the national activities;
- (10) Report to the MSTP through the NC on the progress of the national activities:
- (11) Facilitate the participation of the private sector and NGOs in SAP/NSAP implementation; and
- (12) Disseminate the findings and results of NSAP implementation to broad audiences, nationally, regionally, and internationally.

Other matters

Notwithstanding the membership and terms of reference contained in this document, the IMCC shall have the power to amend, from time to time, the membership and terms of reference. Such amendments shall be reported to the next meeting of the YSLME Project Board.

Draft Terms of Reference for YSLME SAP Implementation Facility National Co-ordinator

The National Co-ordinator (NC), a full-time position appointed by the Inter-Ministry Co-ordinating Committee (IMCC), shall serve as the primary national contact for the RWGs and the Project Management Office. The following section describes the functions of this individual.

Tasks

- (1) Serve as a secretary to the IMCC, assisting the National Operational Focal Point in organising IMCC meetings;
- (2) Assist the IMCC to review and co-ordinate national activities under the NSAP implementation, secure technical and financial resources necessary to implement the national activities, and monitor the progress of the activities to ensure the quality of outputs;
- (3) Compile a register of national management, scientific and technical experts in maritime affairs for consideration by the IMMC as nominated members of the Management Advisory Roster:
- (4) Recommend appropriate national experts from the Management Advisory Roster as NWG members to the IMMC:
- (5) Co-ordinate the national activities among the NWGs under the direction of the IMCC;
- (6) Report to the Management, Science and Technical Panel (MSTP) on behalf of the IMCC on the progress of national activities;
- (7) Serve as a member of the MSTP, contributing to the regional co-ordination, the provision of guidance to the RWGs, and the preparation of regional work plans and budgets;
- (8) Liaise closely with the Project Management Office, supporting it on matters regarding SAP/NSAP implementation;
- (9) Assist the IMCC to facilitate the participation of the private sector and NGOs in SAP/NSAP implementation and to disseminate the findings and results of the implementation to broad audiences; and
- (10) Such other tasks as the IMCC shall from time to time decide.

Draft Terms of Reference for YSLME SAP Implementation Facility National Working Groups

National Working Groups (NWGs) shall be established at the discretion of the Inter-Ministry Coordinating Committee (IMCC), and are responsible for the design and implementation of management actions at the national level. The NWGs are organised in line with the requirements, focal areas, and activities of the RWGs. The following sections describe the membership, meetings, and functions of such bodies.

Membership

Each NWG shall consist of:

- A chairperson nominated by the GEF National Focal Agency (i.e., National Operational Focal Point [NFP]) and the GEF National Implementing Agency and appointed by the IMCC;
- Leading experts in the relevant fields of natural and social science nominated by the IMCC and appointed by the National Co-ordinator (NC); and
- Representatives from the private sector and NGOs.

The NC shall serve as the Secretary of the NWG.

Meetings

Each NWG shall organise its regular meetings as necessary, but at least once a year. The meeting shall preferably be held in advance of the RWG meetings. The chairperson of the NWG attends the IMCC meetings and the RWG meetings, to present recommendations and activity reports prepared by the NWG.

Tasks

- (1) Prepare, in close co-ordination with the respective NWGs in other participating countries, national activities with work plans to implement the NSAP for the respective RWG to consider and agree upon;
- (2) Monitor and evaluate the progress of national activities and amend them, as necessary, in consultation with the RWG;
- (3) Report to the IMCC through the NWG chairperson on the progress of the national activities;
- (4) Report to the RWG through the NWG chairperson on the execution of national activities;
- (5) Facilitate the execution at national level of activities identified by the RWG as appropriate to implement the regional SAP, in addition to those activities relevant to the implementation of the NSAP.

Other matters

Notwithstanding the membership and terms of reference contained in this document, the IMCC, has the power to amend, from time to time, the membership and terms of reference of the NWG, and shall report such amendments to the MSTP.

Draft Terms of Reference for YSLME SAP Implementation Facility Project Management Office

The Project Management Office shall provide administrative support and regional co-ordination among: the Project Board; the Management, Science and Technical Panel (MSTP); the Regional Working Groups (RWGs); and the National Co-ordinators (NCs). During the bridging period and second phase of the YSLME Project, the Project Management Office (PMO) headed by the Project Manager shall serve as the Secretariat for SAP implementation, facilitating regional and national efforts relevant to SAP/NSAP implementation. The following section describes the functions of this body.

Tasks

- (1) The Project Management Office assists in organising all the regional meetings of the Commission bodies as well as other activities relevant to the implementation of the SAP management actions.
- (2) The Project Management Office reports to the Project Board and the MSTP through the Project Manager.
- (3) Serve as a secretary to the meetings of the Project Board, the MSTP, and RWGs, liaise with, and provide administrative support to these bodies in the execution of their responsibilities;
- (4) Draft policy, managerial, and technical papers on SAP implementation in co-operation with the RWGs and NCs as part of the preparation for the Project Board and MSTP meetings;
- (5) Prepare and present activity implementation reports to the Project Board and the MSTP through the Project Manager;
- (6) Appoint regional experts as RWG members from the Management Advisory Roster;
- (7) Assist in organising all the regional meetings, including the ones mentioned above in Terms of References for Project Board, MSTP, and RWGs, as well as other regional co-ordination activities relevant to the implementation of the SAP;
- (8) Administer contracts for consulting services under SAP implementation, following U.N. rules:
- (9) Monitor the progress of all regional activities of the YSLME Commission to ensure that activities are implemented in line with the strategic policy and management direction provided by the Project Board, and that high quality outputs are secured on time and within budget:
- (10) Liaise closely with the NCs to ensure smooth implementation of national efforts in line with regional efforts and objectives;
- (11) Assist the Project Board and the MSTP in promoting the co-operation with relevant organisations, including the private sector and NGOs; and
- (12) Assist in disseminating the findings and results of SAP/NSAP implementation to broad audiences nationally, regionally and internationally.

Other matters

Notwithstanding the tasks listed in this document, the Project Board shall have the power to amend, from time to time, the tasks of the Project Management Office.

YSLME SAP Implementation Facility

Draft Rules of Procedure for the Project Board

Rule 1: Membership

- The Project Board shall consist of: representatives from the countries participating in the UNDP/GEF Yellow Sea Project (hereinafter called the "Yellow Sea countries"), the chairperson of the Management, Science and Technical Panel (MSTP), one representative each from UNDP/GEF and UNOPS, and representatives of the private sector and NGOs actively engaged in SAP implementation.
- 2. Each Yellow Sea country shall be represented by: the GEF National Operational Focal Point (NFP) assisted by the Chairperson of the Inter-ministry Co-ordinating Committee (IMCC) and a Government Official(s) from National Implementing Agency designated by the NFP.
- 3. The Project Board may decide by consensus that other organisations become Project Board Members.
- 4. Notwithstanding the Rules contained in this document, the Project Board has the power to amend, from time to time, the membership of the Project Board.

Rule 2: Meetings

- 1. The Project Board shall hold regular meetings once a year, upon convocation by the Project Board Chairperson. At each regular meeting, the Project Board shall decide on the dates and venue of the next meeting. For the role of the Chairperson, see Rule 4 in this document.
- 2. Special meetings may be convened by the Chairperson: (i) when a majority of the Project Board members make a request for such a meeting to the Project Management Office; and (ii) at the request of the Project Management Office when circumstances demand. The Project Management Office shall circulate the request for holding a special meeting to all Members and each country's National Co-ordinator (NC) with a deadline for response. The Project Management Office shall inform the Members of the consensus response.
- 3. The Chairperson shall decide on the dates and venue of a special meeting in consultation with the NCs and the Project Management Office.

Rule 3: Agenda

- 1. The Project Management Office shall prepare the agenda for each meeting in consultation with the Chairperson.
- 2. The agenda for a regular meeting shall include *inter alia*, the following items:
 - a. Adoption of the agenda;
 - b. Activity report of current year (progress report);
 - c. Proposed work plan and budget for the subsequent year and onwards;
 - d. Any other items the inclusion of which has been decided at a previous meeting;
 - e. Items proposed by any Member;
 - f. Outstanding and arising issues and
 - g. Adoption of the report of the meeting.
- 3. The agenda for a special meeting shall consist only of those items that are proposed for consideration in the request to convene the meeting.
- 4. The Project Management Office shall circulate a provisional agenda with supporting documents to the Members at least two weeks before the opening of the meeting.

Rule 4: Chairperson

- 1. The Chairperson of the Project Board shall be selected from each Yellow Sea country in rotation, in alphabetical order.
- 2. A Chairperson and a Vice-chairperson who shall be responsible for chairing the meetings shall be selected by the members from amongst the members, and shall serve until the commencement of the next regular meeting. If the Chairperson cannot preside at a meeting or any part thereof, the Vice-Chairperson shall act as the Chairperson with the same powers and duties.
- 3. The Chairperson shall serve for a period of one year.

- 4. In addition to exercising the powers and duties conferred upon him/her elsewhere in the Rules, the powers and duties of the Chairperson shall be to:
 - a. Ensure that all the tasks of the Project Board, as described in the Terms of Reference, are fully carried out;
 - b. Convene regular and any special meetings;
 - c. Declare the opening and closing of each meeting;
 - d. Preside at all meetings: direct discussion, accord the right to speak, and announce decisions;
 - e. Call a speaker to order if their remarks are not relevant to the subject under discussion:
 - f. Ensure observance of the Rules described in this document; and
 - g. Make such decisions and give such directions to the Project Management Office, that ensure the business of the Project Board is carried out efficiently and in accordance with its wishes.

Rule 5: Project Management Office

- 1. The Project Management Office serves as the Secretariat during the bridging period and second phase of the YSLME Project.
- 2. In addition to exercising the powers and duties conferred upon it elsewhere by the Rules, the Project Management Office shall:
 - a. Issue the invitations to the meetings;
 - b. Prepare the provisional agenda for the meetings in accordance with Rule 3;
 - c. Make all necessary arrangements, including secretarial assistance, for the meetings of the Project Board and its regional subsidiary bodies;
 - d. Prepare the progress report, work plan, and budget;
 - e. Prepare meeting reports; and
 - f. Perform other functions and tasks, as described in the Terms of Reference, or entrusted to the Project Management Office by the Project Board.

Rule 6: Conduct of business

- 1. A majority of the Members shall constitute a guorum.
- 2. Proposals from any members shall be introduced in writing and submitted prior to the meeting for the Project Management Office to circulate to the Members.
- 3. The decisions of the meetings shall be made by consensus.
- 4. Where consensus cannot be achieved during a meeting, the Project Management Office in consultation with the Chairperson shall facilitate negotiations to seek resolution during the subsequent inter-sessional period. The Project Management Office shall report the results of the negotiations to the Members.
- 5. The Project Board may adjourn the discussion of any issue on which a consensus cannot be reached and refer it to a working group of the Project Board. The working group shall be charged with resolving the issue and be required to report the outcome of their work to the Project Board when the discussion resumes.
- 6. The record of the meeting, including all the decisions made, shall be kept by the Project Management Office which shall circulate the record to the Members in the form of a draft report before the closure of the meeting. Any Member who disagrees with any part of the report may propose an amendment for consideration by all members during the adoption of the report.
- 7. The Project Management Office shall distribute the final version of the report to the Members within two weeks following the closure of the meeting.
- 8. Between meetings, any proposal for a decision falling within the competence of the Project Board shall be circulated in writing by the Project Management Office to the Members with a specified deadline for reply. On the basis of the responses the Project Management Office will inform members in writing of the views expressed and the consensus position.

Rule 7: Subsidiary bodies

1. The subsidiary bodies of the Project Board shall consist of the regional bodies (MSTP and Regional Working Groups), the national bodies (IMCC and National Working Groups), and the Project Management Office.

- 2. The membership, meetings, and tasks of each subsidiary body shall be defined in their Terms of Reference.
- 3. The Rules of Procedure of each subsidiary body shall follow those of the Project Board.

Rule 8: Language

The working language of the Project Board shall be English.

Rule 9: Participation of observers

- 1. The Project Board may invite observers to participate in its meetings.
- 2. Upon the invitation of the Chairperson, observers may participate in the discussion of issues within their competence or scope of activities, without the right to participate in decision-making.
- 3. Observers may, upon invitation of the Chairperson, submit written statements that shall be circulated by the Project Management Office to the members of the Project Board or to the concerned subsidiary bodies.

Rule 10: Amendments and suspension

Any Rules contained in this document may be amended or suspended by the Project Board.