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**UNDP/GEF PROJECT ENTITLED “REDUCING ENVIRONMENTAL STRESS IN THE  
YELLOW SEA LARGE MARINE ECOSYSTEM”**

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UNDP/GEF/YS/RSP-PSC.6/2 rev.1  
Date: 9 October 2009  
English only

**Sixth Meeting of the Regional Scientific and Technical Panel  
And Project Steering Committee  
For the UNDP/GEF Yellow Sea Project  
*Xian, China, 17-19 November 2009***

**Provisional Annotated Agenda**

**1. OPENING OF THE MEETING**

**1.1 Welcome addresses**

The representative from the UNDP will open the meeting, and welcome participants. A brief overview will be given of the project's progress since the Fifth Regional Scientific and Technical Panel (RSTP) and Project Steering Committee (PSC) Meetings, and outline the major tasks of this meeting.

The Representative from each Government of the participating countries will be invited to give opening addresses.

Observers will also be invited to address the meeting.

**1.2 Introduction of the members**

Participants will be invited to give a self-introduction to the meeting. The provisional list of participants is provided in Document UNDP/GEF/YS/RSP-PSC.6/inf.2.

**2. ORGANISATION OF THE MEETING**

**2.1 Election of Officers**

In accordance with UN rules and procedures, members of the meeting will be invited to elect a Chairperson and a Vice Chairperson for the meeting. The Project Management Office (PMO) will serve as secretariat.

**2.2 Meeting Documents**

The Chairperson will invite the Secretariat to introduce the documents prepared for the meeting, referring to Document UNDP/GEF/YS/RSP-PSC.6/inf.1.

### **2.3 Organisation of Work**

The Chairperson will invite the Secretariat to introduce this agenda item, referring to Document UNDP/GEF/YS/RSP-PSC.6/inf.3.

The meeting will be conducted in English.

## **3. ADOPTION OF THE MEETING AGENDA**

The Chairperson will introduce the Provisional Agenda (Document UNDP/GEF/YS/RSP-PSC.6/1) and Provisional Annotated Agenda (Document UNDP/GEF/YS/RSP-PSC.6/2), prepared by the Secretariat.

*The meeting will be invited to propose any amendments and additional items for consideration by the meeting, and adopt the agenda.*

## **4. REPORT ON PROJECT IMPLEMENTATION PROGRESS**

The Chairperson will invite the Secretariat to give a report on the implementation of project activities during the intersessional period (since the last RSTP and PSC Meetings in 2008). The report (Document UNDP/GEF/YS/RSP-PSC.6/4a) will cover the following topics:

### **4.1 Implementation of Project Activities**

The report on the progress of project implementation will include the following elements:

- Major achievements of the Project during the intersessional period, including the completion of the co-operative cruises, joint fisheries stock assessment, and overview of SAP demonstration activities
- Brief introduction on Project Phase 2 Preparations
- Challenges to project implementation

### **4.2 SAP Demonstration Activities**

An update on all SAP Demonstration Activities and some results will be provided (Document UNDP/GEF/YS/RSP-PSC.6/4b). Participants will be invited to review the progress, and provide suggestions that will be helpful in activity completion or extension of the activity during SAP implementation.

### **4.3 Regional Co-operation**

The Secretariat will report on co-operation with other organisations and projects in the region, including the signing of MoUs or Letters of Agreement, the establishment of partnerships with relevant organisations, and other co-operative agreements.

### **4.4 Report on the Project Management Office (PMO)**

The Secretariat will report on the operation of the PMO. The following information will be provided to the meeting:

- (i) An update on the PMO staff situation;
- (ii) Information Dissemination - The project website, e-newsletters, paper newsletter, and partnership continue to provide project information to all interested parties. Quarterly newsletters were prepared, and widely distributed to all organisations, projects and individuals. Meeting reports and documents were also distributed online. The announcement for the 2<sup>nd</sup> Yellow Sea Regional Science Conference was posted online and via e-mailing groups (Document UNDP/GEF/YS/RSP-PSC.6/4c); and
- (iii) Other noteworthy accomplishments by the PMO.

#### **4.5 Introduction of Project Phase 2 Preparations**

A brief introduction on the progress of Project Phase 2 Preparations will be provided. A detailed update will be given in Agenda 7.

#### **4.6 Financial Report**

The Secretariat will present the project's financial report, covering the 2009 fiscal year. Reference will also be made to the expenditures of 2008.

*The meeting will be invited to review the progress of project implementation and adopt the report.*

### **5. REPORTS OF THE NATIONAL PROJECT CO-ORDINATORS (NPC)**

The Chairperson will invite the NPCs to give reports (Documents UNDP/GEF/YS/RSP-PSC.6/5a and b) on the implementation of project activities at national level, in particular on the subject of national co-ordination.

*The meeting will be invited to take note of the reports, consider the issues of national co-ordination, and make suggestions for improving the co-ordinating mechanisms and actions for effective implementation of project activities in the future, particularly the implementation of the "National Yellow Sea Action Plans."*

### **6. ENDORSEMENT OF THE STRATEGIC ACTION PROGRAMME (SAP) [SIGNING CEREMONY IF ENDOSEMENTS ARE RECEIVED FROM ALL PARTICIPATING COUNTRIES]**

The Chairperson will invite the Project Manager to update the meeting on the latest development of this issue, referring to the regional Strategic Action Programme (SAP). The Chairperson will also invite the representatives of participating countries to provide necessary information on SAP endorsement to the meeting.

*If the endorsement of SAP is received from all participating countries prior to this meeting, the SAP Signing Ceremony will take place.*

## **7. PROGRESS OF SAP IMPLEMENTATION (PROJECT PHASE 2)**

### **7.1 Preparation of the Project Identification Form (PIF) and the Draft Project Document**

The Chairperson will invite the consultant responsible to prepare the necessary UNDP and GEF documents for the project's next phase (Documents UNDP/GEF/YS/RSP-PSC.6/6 and UNDP/GEF/YS/RSP-PSC.6/7) to introduce the documents that have been drafted.

The meeting will be invited to review the documents, and provide inputs for the consultant to finalise the documents for submission to the GEF in 2010. The relevant issues need to be discussed include:

- (i) The proposed details in the documents;
- (ii) The proposed activities and budgets;
- (iii) The proposed structure of the YSLME Commission, including the Rules of Procedure of the Commission, and the Terms of References of the relevant bodies of the Commission;
- (iv) Co-financing contributions from the participating countries; and
- (v) Other relevant issues.

### **7.2 Involvement of DPR Korea**

The Chairperson will invite the Project Manager to provide information on negotiation with DPRK on the involvement of the country in the 2<sup>nd</sup> phase of the project.

*Participants will be invited to consider the provided information, and provide suggestions on the most effective way to implement Project Phase 2 in DPRK.*

## **8. CONSIDERATION OF THE BRIDGING PHASE IN 2010 AND ONWARDS**

### **8.1 Relevant Information on Necessary Bridging Phase**

The Chairperson will invite the representative from UNDP/GEF to provide relevant information on the necessary requirements for the bridging phase, including the procedure for the approval of the 2<sup>nd</sup> phase of YSLME, timelines and schedule, and funding issues.

### **8.2 Update on Bridging Phase Support**

The Chairperson will invite the Project Manager to provide information on the financial requirement of the bridging phase, and current financial situation of the project (Document UNDP/GEF/YS/RSP-PSC.6/8).

The Chairperson will also invite the representatives and observers of the participating governments to provide information on the possible financial support that the governments of the participating countries could provide to cover the bridging costs.

### **8.3 Proposed Activities and Workplan for 2010**

### **8.4 Proposed Project Budget for 2010**

The Chairperson will invite the Project Manager to present the proposed workplan and budget for January to June 2010 and for the bridging phase of the project from

July to December 2010, referring to Documents UNDP/GEF/YS/RSP-PSC.6/8 through 6/10, and the financial report given in Agenda 4.5.

The meeting will be invited to consider, amend, and agree on:

- (i) Relevant issues on termination or extension of the current project period, and associated implications.
- (ii) Financial requirements for the bridging phase, and sources of the financial support.
- (iii) The proposed workplan and budget for 2010.

## **9. CO-OPERATION WITH OTHER ORGANISATIONS**

The Chairperson will invite representatives from other organisations and projects to provide information on co-operation and co-ordination of relevant activities with the project.

The meeting will be invited to provide guidelines on future co-operation and co-ordination.

## **10. OTHER BUSINESS**

Members will be invited to raise any other issues needed to be considered by this meeting.

## **11. ADOPTION OF THE MEETING REPORT**

The Chairperson will lead the adoption of the draft meeting report prepared by the Secretariat (Document UNDP/GEF/YS/RSP-PSC.6/3).

The draft report will be discussed, amended and adopted by the meeting.

## **12. CLOSURE OF THE MEETING**

The Chairperson will call a motion to close the meeting.